

# COLGATE PARISH COUNCIL

**Councillors are summoned to a Full Council Meeting which will be held on 11<sup>th</sup> May 2026 at 7.30pm Colgate Village Hall.**

The public should be aware that being present at a meeting of the Council or one of its committees or Sub-Committees will be deemed as the person having given consent to being recorded (photograph, film, or audio recording) at the meeting, by any person present.

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## Agenda

### **1. a) Election of Chair and Vice Chair, Nomination of Councillors to specific responsibility, elect Councillors to represent the Councils at HALC, WSALC and NALC. Agree membership and appointments.**

Chair -Cllr Marley

Vice Chair -Cllr Crosdil

Planning responsibility-**Vacant**

Finance responsibility. -Cllr Davies

HALC/WSALC rep.x2 -Chair and Cllr Davies

Community Rep for Gatwick airport.-Cllr Calvert

Complaints committee (x3)Cllr Finnegan, Cllr Garley and Cllr Humphreys

Health and Safety Rep. -Cllr Finnegan

Internal Auditor-Mark Mulberry Ass.

Agree membership to Associations. (Society of Local Councils Clerks, National Ass.Local Councils., West Sussex Ass.of Local Council, Horsham Ass. Of Local Council, GACC)

GDPR-GDPR-info

IT support-Netcom It

Website provider-VisionICT

Preferred contractor:

Grasstex

Buchanan and Curwen

Zurich Insurance provider

Kilnwood Property Maintenance

Wilbar Associates

b) Chair and vice chair to sign a letter of Acceptance.

c) All Councillors to provide a new Register of Interest if there have been any changes since the last ROI.

01/05/2026- Original signed by Clerk.

Mrs M Ainsworth, Colgate Parish Clerk

[Clerk@colgatefaygate.com](mailto:Clerk@colgatefaygate.com)

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2. Apologies and Register of Interest on items on the agenda.

3. Agree the minutes of Full Council on 13th April and Planning meeting on 15<sup>th</sup> April.

Draft minutes can be found on [www.colgatefaygate.com](http://www.colgatefaygate.com)

## 4. Meeting opened.

a) members of the public to speak on matters connected to the agenda and other matters which can be noted but no decision can be made.

b) For District and County Councillors to speak on any matters including updates from the District and County Council.

## 5. Finance-

Update and Agree:

a) payments for April/May

b) Bills to be paid May/June

c) Agree Reserves and EMR amounts

d) Grant Applications

- Colgate Village Hall

e) Update on CIL expenditure and submission of any projects from CIL monies held by HDC

Complete one form for each project you would like the Council to consider for funding. Some responses require evidence of the background to any joint funding status, as well as feasibility and other preparatory work Forms to be submitted by 13<sup>th</sup> June.

## 6. Transport/Travel/Highways.

- Vehicle Activated Sign.

## 7. External meeting

Opportunity for Councillors to update the Council on any meetings attended.

## 8. Parish Assets

- Next Report on all assets due May 2026 including defibs monthly check. (VF)

01/05/2026- Original signed by Clerk.

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- Fingerpost- update

9. **Dates and times of next meeting: Locations and dates may be subject to change.**

**Monday at 7.30pm on**

**2026**

**8<sup>th</sup> June- Durrants Village**

**13<sup>th</sup> July-Colgate Village Hall.**

**14<sup>th</sup> September -Durrants Village**

**12<sup>th</sup> October-Colgate Village Hall**

**9<sup>th</sup> November-Durrants Village**

**2027**

**11<sup>th</sup> January -Colgate Village Hall**

**8<sup>th</sup> February-Durrants Village**

**8<sup>th</sup> March-Colgate Village Hall**

**12<sup>th</sup> April-Durrants Village**

01/05/2026- Original signed by Clerk.

Mrs M Ainsworth, Colgate Parish Clerk

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