

COLGATE PARISH COUNCIL

Councillors are summoned to a Full Council Meeting which will be held on 13th April 2026 at 7.30pm Durrants Village Retirement Village

The public should be aware that being present at a meeting of the Council or one of its committees or Sub-Committees will be deemed as the person having given consent to being recorded (photograph, film, or audio recording) at the meeting, by any person present.

Agenda

1. Apologies

2. Register of Interest on items on the agenda.

3. Agree the minutes of Full Council on 9th February and Planning minutes on 11th and 25th March . Draft minutes can be found on www.colgatefaygate.com

4. Meeting opened.

- a) for members of the public to speak on matters connected to the agenda and other matters which can be noted but no decision can be made.

Protocol for members of the public during a Council meeting

- b) For District and County Councillors to speak on any matters including updates from the District and County Council. Due to the general election and purdah District and County Councillors may only give updates on existing matters.

5. Finance

Update, discuss and agree:

- a) Cheque/ payments for Feb/March/April/
- b) Cheques/payments to be paid March/April/May
- c) Account summary.
- d) Agree the Q4 budget v Expenses.
- e) Agree the bank reconciliation with the accounts for year 25-26.
- f) Agree the general and earmarked reserves for 25-26.
- g) Expenses.- Annual leave
- h) CIL monies

6. Transport/Travel/Highways.

- Vehicle Activated Sign. (SD)

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7. **HDC Governance Review –**
<https://www.horsham.gov.uk/council-democracy-and-elections/district-wide-community-governance-review> –
- any comments

8. **External meeting**

Opportunity for Councillors to update the Council on any meetings attended.

9. **Parish Assets**

Next report on all assets due May 2026 including defibs monthly check. (VF)

- Monthly defib report and quarterly report on all assets.
- Bus stops and litter.

10. **Adoption/Readoption/changes of the following policies:**

Risk Ass policy Readoption no changes.

fees and costs Readoption no changes.

Standings Orders Readoption no changes

Financial Regulations Readoption no changes

11. **Planning – update on Planning applications and decisions**

12. **Dates and times of next meeting: Locations and dates may be subject to change.**

Monday at 7.30pm

2026

11th May – Colgate VH (Annual Council meeting – Election of Chair and set the date of the yearly meetings).

Original agenda signed by the Clerk-Michaela Ainsworth.....7th April 2026

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