

Colgate Parish Council Meeting 8th February 2021 at 6pm Remote meeting

Present

Councillors:, V. Finnegan, J Sired ,Mrs. C Crosdil, S Davies, Mrs. R Calvert, and S Garley .

In Attendance: Mrs. B. Clayden (Parish Clerk), Cllr Kitchen, Cllr Hogben and three members of the public.

Minutes

Before the meeting commenced Councillors wanted to send condolences to Cllr Marley on the sad news of the passing of Victor Marley. The Council's thoughts are with Cllr Marley.

1. Apologies.

Mrs. S Marley

2. Register of Interest on items on the agenda.

None

3. Agree the minutes of full Council on 11th January and Planning Meetings on 20th January.

All Councillors agreed that the minutes were a true reflection of the meetings.

4. Meeting opened for Members of the public and County Councillors.

A. Cllr Hogben confirmed that Horsham Local Plan is on hold, waiting for the inspector to confirm the increase in numbers of houses having to be built in the Horsham District area.

He stated that there was no current planned extension to the Kilnwood Vale development.

Ifield West is highly likely to proceed but there was no update on the relief road. This could have significant effects on Faygate .

Rockwood will involve the loss of another golf club, but the public will gain public park space.

The potential Cottimore Golf club development does not appear on the Local Plan, but Cllr kitchen raised the fact that should this develop it would have an impact on Colgate.

B. Members of the public spoke about the Faygate improvements including the concerns with the ownership of the land at the south end of the layby, questioned the need to remove the layby and use the established path on the opposite side. However, if residents want to access the Faygate field then that would mean crossing Faygate Lane twice. Removal of parking was raised as a concern.

5. Finance-

a) Agree schedule of cheque payments for Jan- Feb 21

£

Bills paid Jan -Feb.

1032	GDPR Info-	£420
1033	WSCC Salary Nov	£1120.41
1034	SLCC subs	£144
1035	SALC subs on line	£36
*1036	Cartridge	
1037	WSCC Salary Dec	£818.17
1038	WSCC Salary Jan	£1295.49
*1039	spare 1 signature only	
1040	Colgate school grant school dinners	£100
1041	curry business spoilt	£0.
1042	S Marley expenses	£37.98
1043	Netcom ict	£33

*cheque pre signed due to lockdown.

All Councillors agreed schedule of payments .

b) Bills to be paid Feb-March

WSCC Clerk	March	£700
Clerks expense		£100
Pension		£140
Litter Warden March		£300
Litter warden mileage		£20
Training		£30
GACC		£10
Printer cartridge		£70

Zoom subs- feb	£14.
Vision ICT	£150
Subs -WSALC	£750
COVID-19 grant -school free meals	£100* to be discussed.
Laptop	£700
Total (approx.)	£3084

Councillors agreed the Feb- March payment schedule and agreed that the Clerk should contact the schools about the COVID-19 grant of £100 to ascertain if they had any families that would meet the criteria to access the funds.

c) Summary

Income-	£0.00
Balance current account 1.02.21	£33874.57

Notes

Hub Volunteer grant in total -£200.78(to be returned if not required for volunteers’ expenses or residents in need of food packages). £100 to Colgate school leaving £100.78.

CIL expires 2023-£ 4,787.60-4500 to scouts leaving £287.60.

CIL expires 2025-£8297.72-earmarked for improvements in Faygate.

Electronic accounts are reconciled as of 1.02.21. -electronic accounts balance-£33874.57

All Councillors agreed the summary of the accounts.

d) Expenses,

Total expense for Dec 20-Jan 21 £95.20

All Councillors agreed the expenses for December 20 and January 21.

6. Update and review -matters outstanding before COVID-19.

Consultation on night flights – Cllr Calvert attended a GACC meeting and reported back to Council that GACC have provided Councils with a presentation which included comments on the night flight

policy. **The Councillors supported the GACC approach.** The Clerk was asked to use these comments in a response to the consultation which finishes on 3rd March.

<https://www.gov.uk/government/consultations/night-flight-restrictions-at-heathrow-gatwick-and-stansted-airports-between-2022-and-2024-plus-future-night-flight-policy/night-flight-restrictions>

- New laptop/Tablet for planning meetings-

Since the last meeting, a laptop has been purchased at £638 (ex VAT)

Councillors also confirmed that a docking station, mouse, keyboard, and monitor may also be purchased to ensure compliance with health and safety.

- Vehicle Activated signs-

Awaiting updated quotes from Elan City, Balfour Beatty, and Wilbur.

- Online banking

The Clerk to progress this once lockdown has finished.

7. WSALC review on SSALC

The recent actions of the WSALC board in commissioning a review of the SSALC provision on Parish Council's behalf has thrown up many concerns from Parish Councils.

It was agreed by all Councillors that in Cllr Marley's, (Chair) absence a proxy vote would be submitted by the Council for an available Councillor to take up the mandate to vote on motions from outside bodies including WSALC. In this case Victoria Finnegan will be holding the proxy vote. Steve Davies, who is the Colgate PC's representative to outside bodies, will be the other attendee.

All Councillors agreed the following actions .

- Give the required 3 month's notice to WSALC to cancel membership from 8th February 2021.
 - And to vote FOR the following resolutions at the AGM 25th February 2021
1. The Parish Councils of West Sussex instruct the Directors of WSALC as a Special Resolution not to purchase governance services from the Hampshire Association of Local Councils.
 2. The Parish Councils of West Sussex instruct the Directors of WSALC as a Special Resolution to work with the East Sussex Association of Local Councils to re-establish a Sussex Association and to receive joint governance arrangements through a single service.

3. The Parish Councils of West Sussex instruct the Directors of WSALC as a Special Resolution to appoint a new Chairman and Vice Chairman of WSALC.

Special resolutions - per the Companies Act 2006 these will need to be voted and passed by 75% of the membership present at the meeting and entitled to vote.

8. Highways, Transport and Travel

Community Highways Scheme on footpaths in Faygate- update and discuss.

<https://v6admin.visionict.com/Sites/153/ UserFiles/Files/Consultation%20diagram.%20Both%20sites%20Fyagte%20Connectivity%20and%20Accessibility.pdf>

The Clerk reminded the Council that Community Highway Schemes were in high demand and this application would be in competition with many other community group/ Parish Councils.

The Councillors considered all written representation on this matter as well as the representations made from the members of the public when the meeting was opened to the public.

Concern remains about the small piece of land at the south end of the layby and the Clerk was asked to investigate ownership. The highways boundary indicated that this was privately owned but a land registry search would confirm. Most Councillors felt that if the land was privately owned, then the scheme would become unviable. It was also noted that there was a twitten from Halls Drive running behind the pub exiting onto Faygate Lane by the southside of the railway bridge which may serve as an alternative to a small path across the grass verge near to the pub.

9. Quarterly Safety Checks on Colgate's assets

Thanks to the garage in Faygate who alerted the Clerk to the fact that the defib had a faulty battery. The battery was still in warranty and the following day a new battery was installed. The defib is now Rescue Ready once again.

10.Dates and times of next meeting-6pm whilst the meetings remain virtual.

8thMarch-(Annual community meeting) .It was agreed that after the Annual community meeting a full Council meeting may be held. TBC

12th April ,

10th May (Council Annual Meeting- re-election of chair).

Meeting closed at 7.30pm

Signed by Chair.....

Date