

Colgate Parish Council Meeting 11th January 2021 at 6pm Remote meeting

Present

Councillors: Mrs. S Marley, V. Finnegan, J Sired ,Mrs. C Crosdil, S Davies, Mrs. R Calvert and S Garley .

In Attendance: Mrs. B. Clayden (Parish Clerk) and two members of the public.

Minutes

1. Apologies.

Cllr Kitchen and Cllr Hogben

2. Register of Interest on items on the agenda.

None

3. Agree the minutes of full Council on 9th November and Planning Meetings on 11th Nov 25th Nov 16th Dec and 6th January 21.

All Councillors agreed that the minutes were a true reflection of the meetings.

4. Meeting opened for Members of the public and County Councillors.

Cllr Hogben confirmed via email that Horsham Local Plan would be delayed by about 6 weeks.

Both members of the public discussed the Faygate improvements and areas of concerns with drugs in Faygate village. For further details please see agenda points 8 and 10.

5. Finance-

a) Agree schedule of cheque payments for Nov /Dec 20 and Jan 21

£

Bills paid Nov/Dec/Jan

1032	GDPR Info-	£420
1033	WSCC Salary nov	£1120.41
1034	SLCC subs	£144
*1035	SALC subs on line	
*1036	Cartridge	
1037	WSCC Salary Dec	£818.17

- *1038 WSCC Salary Jan
- *1039 spare one signature only
- *1040 Colgate school grant sch dinners £100
- *1041 Spare one signature only
- *1042 S Marley expenses 37.98 – needs signing.
- *cheque pre signed due to lockdown.

All Councillors agreed schedule of payments .

b) Bills to be paid Jan/Feb

WSCC Clerk Jan	£700
Clerks expense	£100
Pension	£140
Litter Warden Jan	£300
Litter warden mileage	£20
Training	£30
GACC	£10
SALC-Parish on line	£36
Printer cartridge	£70
Zoom subs	£14.
Total (approx.)	£1420

c) Summary

Income-	£0.00
Balance current account 1.01.21	£34876.74

Notes

Hub Volunteer grant in total -£200.78(to be returned if not required for volunteers' expenses or residents in need of food packages).£100 to Colgate school leaving £100.78.

CIL expires 2023-£ 4,787.60-4500 to scouts leaving £287.60.

CIL expires 2025-£8297.72-earmarked for improvements in Faygate.

Electronic accounts are reconciled as of 1.01.21. -electronic accounts balance-£34876.74

All councillors agreed the summary of the accounts.

- d) Review Q3 budget verse expenditure.

Third Quarter [-20-21](#)

All councillors agreed the Q3 figures.

- e) Agree budget for 21/22,

[Final budget 21/22](#)

All councillors agreed the budget and asked the Clerk to advise HDC that the requested precept is £26939.00. A 1% increase from 20/21.HDC were advised via email on 12th Jan 21.

6. Update and review -matters outstanding before Covid 19.

- New laptop/Tablet for planning meetings-

All councillors agreed to increase the allocated monies for the laptop as prices were increasing whilst availability was declining. It was agreed the Clerk could increase the cost of a laptop to approx. £600. Exc VAT. If it becomes clear that only laptops with small screen are available it was agreed to select a laptop with a small screen along with the additional purchase of a separate monitor screen (c.£100 cost) as this was likely to be the best economic choice.

- Vehicle Activated signs-

WSCC highways team have been sent locations of the VAS and the council await Mr S Douglas approval/comments for suitability on the locations.

- Online banking

The Clerk will continue to chase HSBC.

No update

7. WSALC review on SSALC

The recent actions of the WSALC board in commissioning a review of the SSALC provision on Parish Council's behalf has thrown up many concerns from Parish Councils.

Parish Councils are waiting for WSALC to issue to Parish Councils the report from Colin Corpus and a new date for the AGM which should be February 25th (tbc)

8. Highways, Transport and Travel

Community Highways Scheme on footpaths in Faygate- update and discuss.

After discussion of the meeting with Highways in December 2020 and continued discussion during this meeting with participation from the public, **it was agreed that the clerk begins the application process.** A resident has provided the Clerk with the aspirations for the village in order to improve connectivity which Steve Douglas(WSCC) had said were viable. The Clerk reminded the council that Community Highway Schemes were in high demand and this application would be in competition with many other community group/ Parish Councils.

9. Quarterly Safety Checks on Colgate's assets

All councillors agreed that since the country has gone back into lockdown the Emergency Covid 19 Policy needs to be updated with the following:

'During lockdown the assets will continue to be checked quarterly as a drive through exercise if possible. Residents will be asked to report any concerns via social media. Defibs will continue to be checked monthly. Units will not be removed from the box, but the Rescue Ready sign must be checked which can be seen without undoing the box.

At all times masks must be worn, checking should be undertaken during quieter times of the day and the 2m rule must be adhered to. If at any time the councillors feel unsafe the checks must be stopped and reported to the clerk.'

Cllr Crosdil and Cllr Finnegan both confirmed the defibs were showing Rescue Ready signs.

No other concerns were raised by Cllr Finnegan after her drive through to check all assets. It was noted that the telephone book swap was swamped with books and DVDs which will need removing and donated to the charity shops when covid regulations allow. A note on Facebook and website to remind users of the book swap facility not to overload the shelves and not to leave books etc... on the floor of the telephone box.

10. PCSO

Colgate Parish has a new PCSO, Hannah Hall. Hannah hopes to attend Parish Council meetings in the future.

Both members of the public and councillors asked the clerk to mention the following to PCSO Hall-

Drug taking in Faygate village especially by the village hall and pub car parks and also the village hall/football field area.

Pavement parking outside the garage in Faygate Lane.

11. Consultation

1. On night flights . Consultation ends 3rd March.

<https://www.gov.uk/government/consultations/night-flight-restrictions-at-heathrow-gatwick-and-stansted-airports-between-2022-and-2024-plus-future-night-flight-policy/night-flight-restrictions>

The Clerk distributed correspondence from CAGNE in regard to this consultation. Cllr Calvert is attending a meeting with GACC on 31st January where this topic will be discussed. Cllr Calvert will report back to the councillors at the February meeting where a response will be discussed.

2. Consultation on Horsham Public Space Protection order renewal- ends 31st Jan.

<https://www.horsham.gov.uk/community/public-spaces-protection-order-pspo/pspo-consultation>

It was agreed that councillors would complete this consultation on an individual basis as residents rather than as a Parish Council.

12. Dates and times of next meeting-6pm whilst the meetings remain virtual.

8thFeb,

8thMarch-(Annual community meeting),

12th April ,

10th May (Council Annual Meeting- re-election of chair).

Meeting closed at 8.01pm

Signed by Chair.....

Date