

Colgate Parish Council Meeting 14th September 2020 at 6pm Remote meeting

Present

Councillors: Mrs. C Crosdil, S Davies, Mrs. R Calvert and S Garley .

In Attendance: Mrs. B. Clayden (Parish Clerk), Cllr Kitchen and one member of the public.

Minutes

1. Apologies.

Mrs. S Marley, V. Finnegan, J Sired and Cllr Hogben

2. Register of Interest on items on the agenda.

None

3. Agree the minutes of full council on 13th July and Planning Meetings on 22nd July 12th August and 26th August.

All councillors agreed that the minutes were a true reflection of the meetings.

4. Members of the public and County councillors -meeting opened for members of the public to speak on matters connected to the agenda.

No members of the public wished to speak.

Cllr Kitchen confirmed that she had concerns about the white paper on the new planning regulations that are being consulted on especially the following:

- Taking the decision or the input from the local people
- More development will be forced on south East England
- Public, Parish Council and District Council's voices will be lost
- Infrastructure seems an afterthought and not given the priority it should be given

One positive is the Duty to Cooperate is being removed.

Cllr Kitchen encouraged the PC to complete the consultation.

Cllr Kitchen continued to offer support over the crossing on the A264

5. Finance-

a) Agree schedule of cheque payments for July/Aug 2020,

Bills paid March/April/May/ June/July

Schedule of payment

Bills paid March/April/May/ June/July-prewritten over lockdown

| | | £ | |
|------|-----------------------|---------------------------|-----------------------------|
| 996 | salary | 1172.91 (19/20 accounts)- | sent 18 th April |
| 997 | airs | 50 | sent 18 th April |
| 998 | WSALC sub | 858.08 | sent 18 th April |
| 999 | salary April WSCC | 818.17 | sent 6 th May |
| 1000 | grant Colgate VH | 1000 | sent 6 th May |
| 1001 | grant Faygate VH | 1000 | sent 6 th May |
| 1002 | St Saviours | 1000 | sent 6 th May |
| 1003 | salary May | 1093.83 | sent 5 th June |
| 1004 | Insurance came and co | 393.85 | sent 16 th May |
| 1005 | lighting wsc | | sent 30 th July |
| 1006 | internal audit | 162 | sent 22 nd May |
| 1007 | wsc salary June | 1077.94 | sent 5 th July |
| 1008 | adm wsc | 69.66 | sent 13 th May |
| 1009 | visionict | 54 | sent 18 th April |
| 1010 | b clayden office | 13.50 | sent 18 TH April |
| 1011 | halc | 15 | sent 8 th July |
| 1012 | Mobile top up | 15 | sent 17 th June |

Schedule of Payment June

| | | |
|------|----------------------|--------|
| 1013 | Colgate school grant | 650.00 |
| 1014 | Citizen advice grant | 500.00 |

Schedule of payment July /Aug

| | | |
|------|---------------------|----------------|
| 1015 | Marie curie grant | 500.00 |
| 1016 | St Catherine grant | 500.00 |
| 1017 | Scouts Grant CIL | 4500.00 |
| 1018 | Mulberry training | 168.00 |
| 1019 | salary July | 1093.83 |
| 1020 | ICO | 40.00 |
| 1021 | HDC graffiti remove | 45.60 |
| 1022 | postage | 7.80 |
| 1023 | spoilt | 0 |
| 1024 | Salary Aug | 818.17 |
| | Total | 7673.40 |

All councillors agreed schedule of payments .

b) Bills to be paid Sept/Oct,

Bills to be paid Sept. estimated.

| | | |
|--------------------------------|------------------|--------------|
| WSCC Clerk | Sept | £900 |
| Clerks expenses x3 month | | £150 |
| Pension | | £100 |
| Litter Warden sept | | £130 |
| Litter warden mileage | | £20 |
| external audit | | £250 |
| black sac 100 industrial | | £10 |
| Netcome IT service | | £700 |
| Tommy – Silent Hero Silhouette | | £125 |
| Total | (approx.) | £2385 |

Summary

| | |
|--------|-----------------------------|
| Income | 80.63- Volunteers hub grant |
| Total | 80.63 |

Balance current account 1.97.20 £18790.39

Notes

Hub Volunteer grant in total -£200.78(to be returned if not required for volunteers' expenses or residents in need of food packages)

CIL lasts until 2023-£ 4,787.60-4500 to scouts leaving £287.60

Electronic accounts are reconciled as of 6.9.20. -electronic accounts balance-£18790.39

All councillors agreed the future payments and the report from the Clerk with regards to the end of August and reconciliation to the bank statement and electronic accounts.

c) Colgate school – update on outdoors covering.

Update in October

d) Expenses

All councillors agreed the expenses of £132 for the Clerk form June- August and £9 for the litter warden.

6. Update and review -matters outstanding before Covid 19

New laptop/Tablet for planning meetings

The Clerk provided several quotes for a new laptop and quotes for an upgrade to the existing laptop.

All councillors agreed that a new laptop should be purchased, and the old laptop be used at planning meetings by councillors .

The Clerk will undertake a more thorough research on laptops and report back in October.

Vehicle Activated signs

The Clerk provided councillors with an update and a written report.

The Clerk will continue to research prime locations for the units. The Clerk will wait to hear back from WSCC for the quotes on the installation of posts and sockets and report back at the October meeting.

Cllr Garley also reported that speed checks will be made by WSCC on the whole of Forest road.

Cllr Garley said the location of the VAS may alter where the Community Speed Watch can operate from but this will not be a problem as the Speed Watch team will monitor traffic in the opposite direction when the VAS is active.

Online banking

The Clerk will continue to chase HSBC and will also look online to see if the new bank account application can be made online during the Covid Crisis.

7. Review and comments on the new planning white paper

<https://lichfields.uk/grow-renew-protect-planning-for-the-future/the-white-paper/>

Cllr Kitchen spoke about her concerns with regards to the proposed changes (see Agenda point 4).

It was agreed all councillors would review the white paper and send comments to the Clerk by 2nd Oct. The Clerk will prepare the comments ready for approval on 12th October and submit the comments before the deadline to the consultation.

8. WSALC review on SSALC

The recent actions of the WSALC board in commissioning a review of the SSALC provision on Parish Council's behalf has thrown up many concerns from Parish Councils. Parish Councils weren't aware this was taking place and Colgate (or any other PC) were not consulted on this course of action . Full letter has been shared with councillors.

There had been no update on this matter, but the Clerk would continue to advise councillors accordingly.

9. Crossing on A264

Discuss the possible change of use of s106 monies(c.£21k) earmarked for the crossing considering the reply from WSCC strategic team confirming crossing will not proceed without the parish or developer raising over £750k for the installation of this scheme. Discuss and possibly reallocate to other schemes.

The Clerk reported to the council that WSCC had requested the c.£21k s106 monies from HDC .An email was received after the meeting confirming that the monies had been used for the improvements made to the existing crossing on the A264. The monies were not used on the feasibility study.

10. Dates of next meeting

12th Oct,9th Nov, 7th Dec (Budget Meeting),11th Jan,8th March(Annual Community Meeting),12th April, 10th May (Council Annual Meeting)

Meeting closed at 6.45pm

Signeddate 16th Sept 2020