

Colgate Parish Council Meeting 15th April 2020 at 6pm Remote meeting

Present

Councillors: Mrs. S Marley, Mrs. C Crosdil, S Davies, J Sired, Mrs. R Calvert, S Garley and V Finnegan.

In Attendance: Mrs. B. Clayden (Parish Clerk).

Minutes

1. Emergency Planning

Agree to adopt the temporary Standing Orders which allow remote meetings to take place whilst the Covid 19 crisis and social distancing continues.

All councillors agreed the temporary standing orders allowing remote meetings to take place whilst Covid 19 crisis continues

2. Discuss and agree that all councillors will continue with their positions as of 13th May 2019 will remain in place until next year.

Chair- Cllr Marley,

Vice chair- Cllr Crosdil.

Planning-Cllr Crosdil will continue to oversee planning

Finance-Cllr Davies will continue to oversee the financial aspect of the council.

HALC/SALC rep.x2-Cllr Marley and Cllr Davies

Community Rep for Gatwick airport. -Cllr Calvert

Complaints committee (x3)-Cllr Finnegan, Cllr Garley and Cllr Sired.

Health and Safety Rep.-Cllr Finnegan

Internal Auditor-Mark Mulberry Ass. -agreed for 19/20

All councillor agreed to retain their positions within the council and the engage the existing providers for year 20-21

3. Agree that membership and engagement of outside companies remains in place for 20/21 as stated on 13th May 2019.

Membership to the following Associations. (Society of Local Councils Clerks, National Ass.Local Councils., Sussex Ass.of Local Council, Horsham Ass. Of Local Council, GACC-newsletter)

GDPR Info, Mark Mulberry Ass, Came and Co, Vision ICT and Netcom IT.

All councillors agreed to retain their positions within the council and engage the existing providers for year 20-21 as listed above.

4. Agree the Clerk (once the end of year accounts has been completed) can make a report in lieu of the physical Annual Meeting.

It was agreed that the Annual Meeting would not be held for year 19-20 due to the social distancing regulations. The Clerk would produce a report in lieu of the meeting.

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