

Colgate Parish Council Meeting 10<sup>th</sup> February 2020 at 7:30pm at Colgate School.

Present

Councillors: Mrs. S Marley, Mrs. C Crosdil, S Davies, S Garley, Mrs. R Calvert, and V Finnegan.

In Attendance: Mrs. B. Clayden (Parish Clerk) and 2 members of the Public.

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Minutes

*Before the meeting started the Chair thanked all councillors who attended the road opening (Stillwell Way, Kilnwood Vale) in memory of David Stillwell on 18<sup>th</sup> January 2020. It was a moving ceremony where the Chair and David's daughter spoke fondly about David and his wife Pat and their dedication to the Colgate community.*

1. Apologies for absence.

J Sired, Cllr kitchen and Cllr Hogden

2. Declarations of Interest by Councillors on any matter on this Agenda

None

3. Agree the minutes of the previous council meeting held on 13<sup>th</sup> January and planning minutes on 15<sup>th</sup> and 29<sup>th</sup> January and 5<sup>th</sup> February

*All councillors agreed that the minutes were a true reflection of the meetings and the Chair duly signed them off after a slight amendment to the location of the proposed site for a VAS in Faygate.*

4. Members of the public-invited to speak to the Council on any other matters of concern included in the agenda.

A member of the public raised the issue of fragmented pavements in Faygate. The Chair explained that this would need to be looked at by a Community Highways Scheme. The Council would consider this once the results of crossing over the A264 had been finalised.

5. Updates from the County and District Councillors and Clerk on matters outstanding.

**In Cllr Hogben absence he gave the following update via email:**

Drill hall-I we have two years to find a solution as its costing us money as a council and not well used. I am fighting hard to keep the drill hall as our most town and councillors to the north of the district.

Local plan on housing sites has now gone out to public consultation with no sites being recommended or approved, all sites are being consulted on, so nothing is decided. Home England have purchased Ifield golf course without planning permission and really seem to be pressing on.

Our local MP is fighting the housing numbers trying to reduce the total that the government is asking us to deliver, we are hoping to get a reduction. It's a long shot but we just can't keep building houses.....

**Clerk updates:**

Update from **Colgate School with regards to the PROW upgrade** and walking bus- on average 25 pupils are parking in the pub and walking via the upgraded PROW. The school runs the walking bus and the head supervises the bus. The school have noticed an improvement outside the school gates at drop off and pick up.

**Deer Warning signs**-WSCC have agreed to the installation of the signs but these will become an asset of the PC and the PC will have to meet the costs of installation. WSCC feel signs do not always have the desired effect and as a result are installing this type of signage less often. WSCC will agree to this installation. The Clerk will seek WSCC approval as to the site of the signs and then obtain a quote for the whole job.

**Vehicle Activated Signs**- the Clerk confirmed that the three sites in Colgate and Faygate have been approved by WSCC. Councillors asked the Clerk obtain quotes for battery operated sign showing the speed of traffic and possible a smiley/sad face in addition to the speed. It was felt prudent to ensure speed data could be collected from the units as well.

## **6. Transport**

### **Discuss the meeting with Roger Elkins and speed limits on Forest Road.**

Cllr Garley attended a meeting with Roger Elkins who confirmed that the WSCC Speed Policy would not be altered but at review (no defined date) this may be taken into consideration especially if there was a strong Community Speed Watch scheme (CSW) in the area. Cllr Garley asked the Clerk to obtain any other local authority speed policies.

Community Speed Watch continues, and Cllr Garley reported that 2 policemen with speed gun stopped several speeding vehicles in Colgate and issued on the spot fines. The police confirmed they would be supporting CSW areas to give additional support in the quest to slow traffic through villages.

## **7. HDC Local Plan**

The Clerk confirmed that the full version of the local plan will be available from 17<sup>th</sup> February. Comments are required by 30<sup>th</sup> March which means councillors must have read the plan by the next meeting so the council can make comments. Residents and councillors are also entitled to make personal comments during the consultation period.

Cllr Crosdil attended the workshop run by HDC on the Local Plan.

## **8. Complaints about dog mess.**

Several complaints have been received about the dog mess on Blackhouse Road (especially around the school entrance) and the PROW. The Clerk approached the school to see if the pupils could do a poster campaign. HDC have also provided signs free of charge and WSCC have agreed to the signs being attached to the gate or the finger posters already installed along the PROW.

The Clerk has also written to HDC for any additional support or patrol they made be able to provide.

## **9. Finance –**

### **a) Bills paid since last meeting Jan 2020**

986-SLCC membership	£126
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987-S Marley	£33.50*
988- GACC	£10*
989-SALC	£36*
990-VisionICT	£150*
991-wscc Salary	£712*
Total	£1067.5

\*un encashed -3.2.20

b) Bills to be paid Feb/March. Estimate.

WSCC Clerk	Feb 20	£590
Clerks expenses		£100
Pension		£126
Litter Warden	Feb	£285
Litter warden expenses	Feb	£20
Salc- doc storage		£12
Litter warden business insurance		£15
Hall hirer		£100
WSCC salary adm		£70
Total	(approx.)	£1318

**All councillors agreed the payment for January 2020 and future payments for February 2020.**

c) Account Balances

**Summary**

Income-	NIL
Balance current account 1.02.20	£24098.62

Bank Rec compared to electronic accounts are reconciled as of 1<sup>st</sup> Feb 20.

**All councillors agreed the account balance and Cllr Davies duly signed the bank statement.**

d) expenses

**Councillors agreed £159 expenses for the months of Nov, Dec (2019) and Jan 2020.**

e) update on the new banking system

The Clerk confirmed that Cllr Marley and Cllr Crosdil need to provide ID to HSBC before the account can become live.

**10. Training and other meetings**

**HALC- All councillors approved the wording of the letter that HALC is proposing to send to HDC/local MP regarding the excessive amount of homes being built in the area.**

HALC discussed that they don't fully maximise their powers to influence decisions. They will look to improve this.

A presentation by the WSCC Resilience and Emergency Manager was given (Martin Funnel).

Local Plan was also discussed.

Minutes of this meeting were distributed prior to the meeting.

**Conduct Training-** Cllr Crosdil attended this workshop and the slides from this workshop were distributed to all councillors as a guidance to councillor conduct.

**11. Safety check report Inc. AED unit.**

Safety check completed with no concerns raised.

Clerk was asked to report an abandoned vehicle on the layby on the A264.

**12. Soft Sand and Minerals Local Plan**

*Councils had no comments*

**13. Vision ICT**

**All councillors agreed for Vision ICT to produce the Accessibility statement for Colgatefaygate website for the cost of £45.**

The clerk confirmed she is working towards amending the website and has started saving information in the PDF(a) format to comply with the new regulations. The website provider has ensured the website meets the new regulations but when up loading information the council must ensure there are no links that can't be read by a voice reader. Photos must be adequately labelled. The website should be as accessible as possible by Sept 2020.

**14. Agree the next meeting** - 9<sup>th</sup> March-Durrants Village, Faygate, 6<sup>th</sup> April-Colgate (Public Annual Meeting), 11<sup>th</sup> May-Durrants, Faygate (Formal Annual Council Meeting).

The meeting closed at 8.35pm.

Signed chair:.....date.....