

Colgate Parish Annual Council Meeting 11<sup>th</sup> February 2019 Colgate School at 7:30pm.

Present

Councillors: Mrs. S Marley, Mrs. C Crosdil, S Davies, S Garley, Mrs. R Calvert, Mrs. V Finnegan and J Sired.

In Attendance: Mrs. B. Clayden (Parish Clerk), Cllr Kitchen and 7 members of the Public.

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Minutes

**1. Apologies for absence.**

None

**2. Declarations of Interest by Councillors on any matter on this Agenda.**

None

**3. Agree the minutes of the previous council meeting held on 14<sup>th</sup> January and planning meeting on 14<sup>th</sup> January and 6<sup>th</sup> February,**

*All councillors agreed that the minutes were a true reflection of the meeting and the Chair duly signed them off.*

**4. Members of the public-invited to speak to the Council on any other matters of concern included in the agenda.**

2 members of the public reported the new school bus transfer arrangement by WSCC were a cause of concern because of the length of time the journey will be taking and the pickup point in the Cabin is another cause for concern. The Clerk will facilitate a meeting between WSCC and the parents with the concerns.

**5. Updates from the County Councillor, District Councillor, Chair and Clerk.**

St Johns (BC)-awaiting a reply.

Colgate Noticeboard (BC)-£1424 from the insurance company was received and clerk has initiated the work to install the replacement.

Colgate School raised a concern that the upgrade of the public right of way may be causing concern in the village and welcomes any resident who has concerns to come and speak to the head.

**6. Co-option**

No applications

**7. Social Media**

a) Facebook page set -update

The Facebook page -Colgate Parish Council has now been launched. Members of the public can request to join the site which has been set up a noticeboard rather than a discussion platform. Clerk to monitor the site.

**8. Transport**

a) Discuss the termination of the Faygate School bus. (RC)

The Clerk will facilitate a meeting between parents and WSCC Transport team.

b) Discuss the issues of safety and accessibility surrounding the A264 (RC)

The clerk will set up a meeting with the Highways team to discuss the following:  
Road signs on the A264

Crossing on the A264  
Cycling and walking along the A264  
Bus stop closures along A264  
The councillors have no aspirations but want to discuss these areas of concern.

## 9. Finance –

a) Bills paid since last meeting,

935-WSCC Salaries	£679.33*
936-Visionict- maintenance	£150*
937-bin bags	£3.98*
Total-	£833.31

b) Bills to pay,

WSCC Clerk Feb	£560
Clerks expenses	£50
Pension	£120
Litter Warden	£260
Litter warden mileage	£20
Salc- doc storage	£12
School hire	£75
E mail costs per councillor	£288
Litter warden bus insurance	£15
Subs WSALC and Halc	£600
Total (approx.)	£2000

***All councillors agreed all payments***

c) Account Balances,

Balance outstanding Reserve	£50.41
Balance current account 1-02-19	£19442.75
Un cashed cheques	£883.31*
Receipts-	none

Bank Rec compared to electronic accounts are reconciled as of 1<sup>st</sup> Feb 19.

Cllr Davies signed off the accounts having checked the manual records against the bank statements.

d) expenses.

None

**10. GDPR**

Update from Clerk on polices, website security and e mail address.

GDPR-info confirmed that the council was now GDPR compliant.

The website contact page has been removed so there is no need to increase the security of this.

E mail address will follow in the next few days and the councillors will all have outlook email addresses to enhance security.

**11. Report on training, meetings or consultations.**

Halco meeting was attended by Cllr Davis. Minutes were distributed before the meeting via e mail.

**12. Safety check report-(VF)**

Due at the end of March

**13. Discuss the safety of Grouse Road. (CC)**

Cllr Crosdil is concerned about the number of wing mirrors and near misses along Grouse Road.

Council agreed that the clerk should report the concerns to WSCC and ask for the verge to be reinstated and over grown shrubbery to be cut back.

**14. Agree the next meeting** - 11<sup>th</sup> March-Durrants Village, Faygate, April-Colgate (Annual Meeting), 13<sup>th</sup> May-Durrants, Faygate (Annual Council Meeting).

The meeting closed at 8.40pm.

Signed chair:.....date.....

