

Present

Councillors: S Marley (Chair), C. Crosdil, R Faith, S. Davies, S Garley R. Calvert, N Staff and V Finnegan,

In Attendance: Mrs. M Ainsworth (Parish Clerk), Cllr Raby and four members of the public

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Minutes

**1. Apologies for absence.**

**Cllr Butler (HDC), Cllr Hogben(HDC) and Cllr Humphreys.**

**2. Declarations of Interest by Councillors on any matter on this Agenda.**

None.

**3. Agree the minutes of Full Council** on 13<sup>th</sup> October 2025 and Planning minutes on 22<sup>nd</sup> October .  
Minutes can be found on [www.colgatefaygate.com](http://www.colgatefaygate.com)

***All Councillors agreed that the minutes were a true reflection of the meetings, and the Chair duly signed them off.***

**4. Meeting opened.**

- a) for members of the public to speak on matters connected to the agenda and other matters which can be noted but no decision can be made.**

A Member of public, representing residents in Faygate and Durrants Village, spoke about the access to the bus stop across the A264. A suggestion they were proposing was to change the location of the bus stop to within the new petrol garage. It was recognised that there was considerable local history with the Parish Council requesting a crossing at the A264 adjacent to the Faygate roundabout. Whilst relocating the bus stop would not address the need for a crossing it would provide residents with safer access to the bus service, and they sought the Parish Councils support. The residents were considering an online petition and had spoken to Cllr Raby.

Cllr Raby was in attendance and was able to provide a further update Cllr Raby confirmed that a petition would be useful as it would provide evidence to WSCC that there was a strong residents need for this change. Cllr Raby confirmed that he would start the petition process for a safer crossing. It was important to establish the need for the change first and then work on the solution. He recognised that circulating buses through the BP garage did not solve the main need for a safe A264 crossing.

A member of the public advised that there had been a fatality in 2021 when a resident attempted to cross the road to the bus stop.

Cllr Raby continued and suggested that the wording of the petition was important, and he would confirm with WSCC Highways on the correct format. Cllr Raby confirmed that Cllr Hogben and Cllr Butler would more than likely support.

It was AGREED that the Parish Council fully supported the petition and the need for a crossing. It was further AGREED that Cllr Finnegan and Cllr Raby would liaise and formulate the wording for the petition in the appropriate format.

Cllr Finnegan reported that she had liaised with WSCC a year ago regarding the vegetation on the Faygate roundabout which needed maintaining in order not to restrict a safe view of oncoming traffic when crossing.

Member of the Public reported that the fingerpost in Faygate had been repaired by Rusper Parish Council. The Parish Council confirmed that the fingerpost in question was not a Colgate Parish Council asset.

**b) For District and County Councillors to speak on any matters including updates from the District and County Council.**

See above for Cllr Raby's comment on the crossing for the A264. Cllr Raby also spoke about the Local Plan and confirmed the water neutrality position. This meant new applications did not need to find solutions to the water neutrality issue. There was some pressure from Government to complete Local Plans.

Cllr Raby also agreed to investigate further the adoption of roads in Kilnwood Vale. It was noted that as the roads were unadopted any speeding was not enforceable. Colgate Parish Council had confirmed they would support Kilnwood Vale with a Speed watch, but with the roads being unadopted meant a license could not be obtained to undertake the monitoring. Cllr Raby would report back in due course.

**5. Finance-**

**a) Schedule of payment**

Bills paid.

No cheques

<b>Online</b>	<b>Payments</b>	<b>£</b>
GDPR Info		£350.00
NEtCOMit		£745.92
Salary for September		£1500.17
WSCC administration support		£88.24
Men's Shed		£100
Moore Auditor		£252

***All Councillors agreed the online payments.***

**b) Bills to be paid Nov/Dec/ Jan Estimate.**

WSSC Clerk Oct/Nov	£ 3000*
WSSC Overdue Salary Payment	£1216.17
Clerk's expenses	£200*
Pension	£600*
Litter Warden	£700*
Litter warden mileage	£50*
Speed gun calibration	£330*
Chair expenses	£100

And any expected payments as per the budget 25/26.

\*Potential online banking payments

***All Councillors agreed the upcoming payments.***

#### c) Account Summary

##### **Summary**

Income	£18564.22 (precept and grant)
Interest 95 day -interest	£23.73
Interest instant -interest	£19.65
<b>Total interest =</b>	<b>£ 43.38</b>

<b>Balance current account 1.11.2025</b>	<b>£ 27743.16</b>
<b>Balance 95-day Reserve acct 1.11.2025</b>	<b>£ 8480.64</b>
<b>Balance Instant access 1.11.2025</b>	<b>£ 21365.86</b>
<b>Total</b>	<b>£ 57589.66</b>

Electronic accounts reconcile to both current and reserve accounts and bank statement.

***Bank statements and electronic accounts reconcile, and all Councillors agreed the accounts summary and were duly signed off.***

#### d) Expenses-

The Clerk needed to commence claiming for any expenses.

***All Councillors agreed.***

#### e) Draft budget 1

All Councillors noted the tax base figure had been received after the publishing of the agenda. All Councillors noted the possibility of the cessation of the cleansing grant. All Councillors agreed the draft budget as circulated but with the amended tax base and subject to the confirmation of the VAT receipts figure and update on Cleansing Grant. The deadline for confirmation of precept was 23<sup>rd</sup> January 2026 so the Parish Council would meet on 12<sup>th</sup> January 2026 and be able to agree any final amendments. The draft budget proposed a 5% increase to the Band D rate.

**In principle, all Councillors AGREED the draft budget as circulated subject to confirmation as above.**

f) S.106 Monies

The Councillors noted the S106 monies reports as circulated by HDC. The deadline for expenditure of current CIL allocation of £1026 was 26<sup>th</sup> April 2026. The Councillors considered possible expenditure, and it was **agreed in principle that CIL expenditure would be:**

- **Purchase of a new bin for Faygate Bus Stop (consider the need for two bins)**
- **Speed Gun Calibration**

The Councillors noted that this would leave around £100 - £400 expenditure to agree before April 2026.

## 6. Transport/Travel/Highways.

- Vehicle Activated Sign. (SD) It was noted that the sign would need changes of batteries during the next 2-3 months. This would act as the period when the VAS is switched off. No other updates
- **Gatwick airport- Gatwick Airport FASI South Airspace Change Proposal**  
<https://www.gacc.org.uk/>

GACC and CAGNE had launched a review of the second runway and were looking to establish a legal challenge to the Secretary of States decision.

## 7. External meeting

Cllr Davies attended the WSALC AGM and conference. He reported the following points:

- Katy Bourne PCC, Chief Exec of NALC, Chief Exec from WSCC and Planning Consultant, Steve Tilbury were presenting.
- The meeting was dominated by discussions on the upcoming Devolution.
- Katy Bourne is standing for Mayor – She received questions from the attendees on the army camp in Crowborough, PCSOs (now back up to the numbers of 2015) and rural crime (now 23 rural crime officers in Sussex).
- The NALC CEO and WSSC CEO spoke about devolution and were positive in the main about the proposed changes. The CEOs also reported that elected officials now had a dedicated police officer for protection advice. In East Sussex and West Sussex 98% of Parsh Councils

belong to WSALC. They reported that the Mayoral elections would be in May 2026. They further reported that once the new Combined Authority was agreed then there would be shadow elections in April 2027 with the Combined Authority beginning to provide services from April 2028.

There was the possibility of 'Locality Based Committees' to assist communication channels with Parish Councils and the new Combined Authority. It was estimated that by establishing a Combined Authority savings would be around 4%.

- The Planning Consultant provided a planning update. He reported that everything was being driven by the National Planning Policy Framework (NPPF). Once a mayor was appointed one of their first duties would be to produce a 'Spatial Plan'. Parish Councils would need to monitor the progress of the Spatial Plan as it would have significant influence on future developments and infrastructure investment.

## **8. Parish Assets**

- Next Report on all assets due February 2025.

- Defib check monthly. (VF)

Cllr Finnegan confirmed the defibs are in good working order. All units are rescue ready.

- Bus stops and litter.

The bus stop continues to have an increase of rubbish which the volunteer continues to clear. Thanks were given to the volunteer. The Clerk had circulated costs of providing a bin. These were from 2024. The Councillors requested that the Clerk provide up to date costs. In principle the Councillors AGREED to the installation of a bin at the bus stop (or possibly to both bus stops) subject to the updated costs.

It was reported that the Litter Warden had received verbal abuse from some drivers whilst collecting rubbish. Details to be confirmed and possibly reported to Police.

The map of HDC assets within Colgate Parish to be confirmed with HDC and circulated to Councillors to consider whether to express an interest.

## **9. Climate Change and Sustainability (BH)**

No actions. It was noted that food household waste collection was expected to commence in April 2026.

## **10. Planning Decisions and updates**

The Clerk reported that she had set up a tracker for all planning applications for Colgate Parish since July 2025 and would report back at each meeting of any decisions received.

## **11. Dates and times of next meeting: Locations and dates may be subject to change.**

**Monday at 7.30pm on**

**2026**

**12<sup>th</sup> January- Colgate VH**

**9<sup>th</sup> February-Durrants Village**

**9<sup>th</sup> March- Colgate VH (Community Meeting)**

**13<sup>th</sup> April- Durrants Village**

**11<sup>th</sup> May- Colgate VH (Council Annual Meeting-Elections)**

Meeting closed at 8.42pm

*Signed by the Chair.....*