

Colgate Parish Council Meeting 14th July at Colgate Village Hall 7:30pm.

Present

Councillors: S Marley, C Crosdil, S Davies, S Garley, N. Staff, V. Finnegan, and B Humphreys.

In Attendance: M. Ainsworth (Parish Clerk), Cllr Butler (HDC) and one member of public.

Minutes

1. Apologies for absence.

Cllr R. Faith and Cllr R. Calvert.

2. Declarations of Interest by Councillors on any matter on this Agenda.

None

3. Agree the minutes of Full Council on 9th June 2025 and Planning meeting on 18th June

Draft minutes can be found on www.colgatefaygate.com

All Councillors agreed that the minutes were a true reflection of the meetings, and the Chair duly signed them off.

4. Meeting opened.

- a) for members of the public to speak on matters connected to the agenda and other matters which can be noted but no decision can be made.**

A member of the public mentioned that the Parish Council website still required some updating to reflect the recent staff change.

- b) For District and County Councillors to speak on any matters including updates from the District and County Council.**

Cllr Butler gave an update regarding a local government reorganisation consultation which would be commencing in due course. Cabinet were being consulted and it was hoped there would be a further update at the next meeting.

Cllr Butler also provided an update on the car meets on the A264 and how the police were gathering evidence and monitoring the situation. The update was noted.

Lastly, Cllr Butler spoke about the possibility of speed watch in Kilnwood. Cllr Garley suggested that he would be willing to assist any of the volunteers in Kilnwood with training and getting set up for speed watch in the area. Cllr Butler would feed this back to the residents.

7:55 pm Cllr Butler left the meeting.

5. Power of Competence

Resolved – that the Parish Council no longer meets the eligibility criteria to exercise the General Power of Competence until the Clerk gains CILCA.

6. Finance-

a) Schedule of payment-Bills paid May/June

1187	St saviours grant	1000
1188	Faygate VH grant	1000
1189	Airs donation	40
1190	GAAC newsletter	10
1191	Colgate VH grant	1000
1192	4sight grant	260
1193	Air ambulance grant	500
Online		
	WSCC Salary June	2459.34
	WSCC lighting	1105.48

b) Bills to be paid Estimate. July/August

WSCC Clerk salary	£1000*
Clerk's expenses – annual leave	£300
Pension/NI	£300*
Litter Warden	£422*
Litter warden mileage	£50*
Fingerposts	£1300
ill health	£250
And any expected payments as per the budget 25/26.	

*Potential online banking payments

All Councillors agreed the payments on section 6a and 6b.

Account summary.

Transfers-None

Summary

Income

Cleansing grant £ 544.32

Interest (June 2025)

Interest 95 day £19.89

Interest instant £24.50

Total interest = **£ 44.39**

Balance current account 1.06.2025	£ 14383.22
Balance 95-day Reserve acct 1.06.2025	£ 8411.27
Balance Instant access 1.6.2025	£ 21308.95
Total	£ 44103.44

Electronic accounts reconcile to both current and reserve accounts and bank statements.

All councillors agreed the account summary and the bank statements and duly signed them off.

7) Transport/Travel/Highways.

- Vehicle Activated Sign. (SD)
Nothing to report.
It was noted that the Salt Bin audit would be due in August.

8) External meeting

Opportunity for Councillors to update the Council on any meetings attended.

Cllr Davies attended the HALC meeting on 19th June and provided an update on the matters covered which included the Local Plan and that HDC were seeking legal advice and clarity on the status of the Local Plan. Other areas discussed were devolution, Community Asset Transfers and reforming planning committees. There would be a further consultation on devolution commencing 17th July and it was hoped that a decision would be made by mid 2026 on which of the four possible options would be agreed.

HDC were currently drafting a policy regarding community asset transfer.

With regard to the planning committee reforms, several members of HALC had indicated that they would be writing to HDC with their concerns regarding the reforms.

Cllr Humphries gave an update regarding climate action and the repair shop at Steyning.

8) Parish Assets

- Next Report on all assets due August 2025 including defibs monthly check (VF) and Cllr Faith to check the fingerpost quarterly.
- Monthly defib check and bus stops were checked in Kilnwood Vale and Faygate. Colgate VH defib was reported after the meeting that was rescue ready. Nothing to report.
- Fingerpost- update and decide action.
The Clerk had circulated an update with the Agenda and it was noted that the CG3 "BUCKS HEAD" arm could be collected and an attempt to recover the existing metal letters within the current price of £396.25. However, this price could only be held if the works at site CG1 were commissioned by the PC at the same time.
CG1 Refurbish FP Forest Rd j/w Grouse Rd = £1,306.25
CG3 New BUCKS HEAD double sided arm Forest Rd j/w Blackhouse Rd = £396.25

The preserved arm lettering will not be used in this repair if this quote is accepted.

There was a suggestion that the Men in Shed Repairs may be able to undertake this work on the fingerposts for a donation of £100.

RESOLVED that the Parish Council through the Clerk assess/trial the suitability of the Repair Shed for the smaller of the two fingerposts repairs (CG3 arm quoted at c.£400). This was dependent upon MSH/SGL agreeing to undertake the task for a donation of £100. The re-installation of the arm could be carried out by either the company who installed the Colgate VAS or the company who installed the notice board. The Parish Council would then assess whether it would make sense for the Repair Shed to undertake the larger Forest Rd j/w Grouse Rd CG1 finger post repair.

9. Climate Change and Sustainability. (BH)

Nothing further to report

10. Consultation

- Pre-Consultation letter and associated drawings for WIG B – SWS0122 – Faygate WTW, Faygate Lane, RH12 4SH – NOTED

13. Dates and times of next meeting: Locations and dates may be subject to change.

Monday at 7.30pm on

2025

15th September -Durrants Village

13th October-Colgate Village Hall

10th November-Durrants Village

2026

12th January -Colgate Village Hall

9th February-Durrants Village

9th March-Colgate Village Hall

13th April-Durrants Village

Meeting closed at 8.30pm

Signed by Chair.....