

Present

Councillors: S Marley, C. Crosdil, S Davies, B Humphrey, R Faith, S Garley, N Staff and V Finnegan,

In Attendance: Mrs. B. Clayden (Parish Clerk), Cllr Hogben and four members of the Public

Minutes

1. Apologies for absence.

Cllr Kitchen (HDC) and Cllr Calvert.

2. Declarations of Interest by Councillors on any matter on this Agenda.

None

3. Agree the minutes of Full Council on 8th July and Planning minutes on 10th and 14th July and 24th and 31st August.

Minutes can be found on www.colgatefaygate.com

All Councillors agreed that the minutes were a true reflection of the meetings, and the Chair duly signed them off.

4. Meeting opened.

- a) for members of the public to speak on matters connected to the agenda and other matters which can be noted but no decision can be made.**

A member of the public

- advised that she had contacted WSCC about the issues with crossing the A264 near Faygate roundabout and the overgrown shrubbery on the roundabout blocking the view for pedestrian when crossing the A264. The member of public will keep CPC advised of any progress.
- wanted to advise that the overgrown PROW alongside Durrants Village had been cleared by the contractor, the gardener from Durrants Village and a resident of Durrants Village (the bulk of the work). The Chair asked for the Council's thanks to Durrant's gardener and the resident to be thanked and referenced in the minutes.

- b) For District and County Councillors to speak on any matters including updates from the District and County Council.**

Cllr Hogben stated it had been quiet at HDC over the summer period. The local plan is under consultation but like so many Councils, HDC are waiting to understand the implications of the new Labour Government's policies in regard to planning and the impact it may have on Horsham district.

5. Finance-

a) Schedule of payment

Bills paid		£
1175	ICO	£40.00
1170	Po Box	£424.29
Online		£
Salary July		£2190.87
Salary Aug		£1,584.32
external audit		£252.00
Lighting		£1159.57
London hearts		£1328
St Catherine		£1000
Netcom		£745.92
Netcom		£74.95

All Councillors agreed the payments by cheque and online.

b) Bills to be paid Sept-Oct Estimate.

Bench and installation		£1000
WSSC Clerk Sept/ Oct		£ 3000*
Clerk's expenses		£200*
Pension Clerk		£600*
Litter Warden	Aug/Sept	£700*
Litter warden mileage		£50*
Speed gun calibration		£330*
Litter wardens equip		£43.97
GRPD		£400

And any expected payments as per the budget 24/25.

*Potential online banking payments

All Councillors agreed the upcoming payments.

c) Account Summary

Monies spent on the x2 Mindray defibs from London Heart has been taken from the remaining CIL monies which was agreed on 8th July.

Summary

Income

Interest 95 day -interest £28.88

Interest instant -interest £25.10

Total= £ 53.98

Balance current account 1.9.2024	£ 7778.31
Balance 95-day Reserve acct 1.9.2024	£8140.98
Balance Instant access 1.9.2024	£21082.98
Total	£37002.27

Electronic accounts reconcile to both current and reserve accounts and bank rec.

All Councillors agreed the defibrillator costs would come from CIL monies. This was agreed during the 8th of July meeting.

Bank statements and electronic accounts reconcile, and all Councillors agreed the accounts summary and were duly signed off.

- d) Grant Application-
No applications received
- e) Expenses-July-august
Total of £80.99

All Councillors agreed the Clerk's expenses.

- f) End of Year update
[Conclusion of Audit](#)
[External Auditor report](#)

All Councillors agreed they had seen the external report which is available on the website and the Clerk confirmed the Notice of the Conclusion of the Audit had been posted on noticeboards and the website.

6 Transport/Travel/Highways.

- Vehicle Activated Sign. (SD)
No updates
- **HORSHAM: HAMMERPOND ROAD & DOOMSDAY LANE Speed limit consultation**
NOTICE is hereby given that West Sussex County Council proposes to introduce a permanent Order under the provisions of the Road Traffic Regulation Act 1984, the effect of which will be to: extend the 30mph on Hammerpond Road eastwards to a point 128 metres east of Copper fields; and introduce a 30mph speed limit on the entire length of Doomsday Lane; and introduce a 40mph speed limit on Hammerpond Road from the extent of the 30mph speed limit eastwards for a distance of 640 metres. Details of the consultation can

be found on this link:<https://www.westsussex.gov.uk/roads-and-travel/traffic-regulation-orders/live-consultations-for-permanent-tros/horsham-live-tro-consultations/>

7. External meeting

Nothing to report

8. Parish Assets

- Next Report on all assets due November 2024 including defibs monthly check. No concerns raised from the August check. The noticeboard remains a wobbly, but the Council felt it was not dangerous.
- Defib check monthly. (VF)
Cllr Finnegan confirmed the defibs are in good working order. All units are rescue ready.
- Defibrillator – update from Clerk
The G5 Cardiac Science defibrillators were removed from Colgate Village Hall and the Garage at Faygate. Sussex Hearts collected the decommissioned unit and will refurbish these units and redistribute to charities.
The x2 Mindray units are located at Colgate Village Hall and Kilnwood Vale school. This model can be used on children (over 1yr old) at the flick of a switch.
The Heart Sine models are located at the Garage, Faygate and Faygate Village Hall.
All defibs are fully automated.
- Bench
All Councillors agreed the wording and the purchase of the memorial bench for John Sired.
- Bus stops and litter.

Issues with the bus stops by the BP garage (A264) and the bus stop opposite the Cabin Café continue. A member of the public offered to be a guardian to the two bus stops. The increase of litter may come from the shop at the BP garage and the car boot sale. Both the BP garage and the Car Boot Sale owner have agreed to check the bus stops for litter. The bus stop guardian was provided with the appropriate uniform, equipment and risk assessment. CPC are very grateful to the volunteer for keeping the bus stops clean and tidy.

9. Climate Change and Sustainability. (BH)

- Update on the tour around the Parish with the Sussex Wildlife Trust (SWT).

Cllr Humphrey has distributed the letter from the SWT to the management agents at Kilnwood Vale.

10. Adopt the updates on the Defibrillator Policy.

Draft Defib Policy

All Councillors agreed to adopt the updated Defibrillator Policy.

11. Faygate Village Hall

Cllr Humphreys and Cllr Finnegan confirmed that the works at the playground area have been completed. A photo of the equipment and removal of the dilapidated fence was shown to the Council. Faygate Village Hall had permission to use the last two year's worth of Colgate Parish's grant monies for this purpose (£2000).

12. Dates and times of next meeting: Locations and dates may be subject to change.

Monday at 7.30pm on

14th October-Colgate Village Hall.

11th November- Durrants Village

2025

13th January- Colgate VH

10th February-Durrants Village

10th March- Colgate VH (Community Meeting)

14th April- Durrants Village

12th May- Colgate VH (Council Annual Meeting-Elections)

Meeting closed at 8.05pm

Signed by the Chair.....