

Present

Councillors: S Marley, C. Crosdil, S Davies, R Calvert, N. Staff, B Humphrey, R Faith, and V Finnegan,

In Attendance: Mrs. B. Clayden (Parish Clerk), Cllr Kitchen and 16 members of the Public

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Minutes

**Save West of Ifield Campaign Group gave a presentation on the effects of the development on Rusper, Faygate and Crawley. Please find the link to the website where information can be found about the current position of the potential development.**

**Save West of Ifield**

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**1. Apologies for absence.**

**Cllr Nagel (WSCC) Cllr Kitchen (HDC) and Cllr Garley**

**2. Declarations of Interest by Councillors on any matter on this Agenda.**

**None**

**3. Agree the minutes of Full Council on 13<sup>th</sup> May 2024 and Planning minutes on 29<sup>th</sup> May.**

Draft minutes can be found on [www.colgatefaygate.com](http://www.colgatefaygate.com)

***All Councillors agreed that the minutes were a true reflection of the meetings, and the Chair duly signed them off.***

**4. Meeting opened.**

- a) for members of the public to speak on matters connected to the agenda and other matters which can be noted but no decision can be made.**

A Durrants Village resident asked for the meeting minutes to reflect that she was complaining about the public access to Durrants Village grounds and gave the following specific recent examples.

- A dog walker using the permissive path and straying into open space.
- A jogger straying into the open space.
- An offensive shape being drawn in the pétanque court.

The resident went on to comment that it was felt by several Durrants Village residents that Colgate Parish Council (CPC) were not being supportive to the concerns of residents regarding the S106 Agreement.

CPC responded by saying that public access within Durrants Village grounds should be restricted to the Permissive Footpath and Open Public Space Area as agreed in the S106 Agreement and detailed on the 'BartonWillmore map' provided by Durrants Village Management Company (Inspire Villages). The map shows at a broad scale the Permissive Footpath route and the associated Open Public Space. CPC has publicised the map by posting it on the Faygate Parish Notice Board as well as on the

Faygate Whatsapp Group. CPC understand that Inspire Villages were also intending to display the map within the Durrants Village but are not certain about this.

The 'BartonWillmore map' is not very detailed and CPC have requested a more detailed map from Inspire Villages but have not yet received this. The CPC asked the residents if, with their direct relationship with Inspire Villages, they might be able to assist in expediting a more detailed map. CPC will write again to Inspire Villages to request the more detailed map.

On the more general point of the S106 Agreement and the recent negotiations, CPC commented that these discussions have been carried out between West Sussex County Council/Horsham District Council (WSSCC/HDC) and Inspire Villages. Whilst not directly involved, CPC receives updates from HDC on these discussions and then publicises any agreement reached (such as the recently agreed 3month trial). Any written concerns by Faygate residents (from Durrants Village or from the main Faygate village) received by CPC are passed onto HDC.

Other Durrants Village residents explained to the meeting the strength of feeling that the residents felt concerning the shock at discovering the existence of the S106 Agreement and its potential financial implications for the residents. Whilst the CPC sympathises with the residents, in a similar manner as HDC, it has no influence over the contractual arrangements between Inspire Villages and the residents.

District Councillor Tony Hogben added his own sympathies with the situation and commented that Inspire Villages were able to apply to HDC to review the conditions of the S106 Agreement and perhaps this may be the way forward after the completion of the trial period.

If any MOP have any more questions, please do not hesitate to send them to [Clerk@colgatefaygate.com](mailto:Clerk@colgatefaygate.com)

The CPC formal Complaints Policy is available at this link - [Complaints Procedure](#)

**b) For District and County Councillors to speak on any matters including updates from the District and County Council.**

Cllr Hogben stated that Colgate PC had 'their hands tied' with regards to the s106 agreement at Durrants as all Councils have to abide by the legal agreements. That said he was concerned about the costs being transferred onto the residents.

The application for a boot camp at Tanglewood had been refused on the grounds of it not being an essential requirement in an AONB location.

**5. Finance-**

a) Schedule of payment

Bills paid £

\*1167 cancelled and paid online

1168 Grant Faygate VH	1000
1169 Grant St Saviour	1000
1170 Grant Air ambulance	350
1171 spoilt cheque	
1172 B Clayden office exp	11.55
Online	£
*Grant Colgate VH	1000
WSCC salary April	1476.26
Audit Mulberry	253.50
Zurich ins	573.96
Parish online	60
L and G Ill health	185.68

***All Councillors agreed the payments by cheque and online.***

b) Bills to be paid June/July Estimate.

WSCC Clerk July	£ 1000*
Clerk's expenses(overtime)	£200* (401.94)
Pension	£250*
Litter Warden June/July	£350*
Litter warden mileage	£25*
Speed gun calibration	£330*
external audit	£200*
Po Box	£424.29

c) Account Summary

Income-

Cleansing grant	523.88
Precept	17080
Interest	28.54

Total= £ 17632.42

**Set up reserve account 5<sup>th</sup> June £26000 transferred to instant access account.**

Balance current account 1.6.2024	£ 10685.65
Balance Reserve 95 acct 1.6.2024	£8086.23
Balance Reserve instant access 1.6.24	£26000
Total	£45771.88

Electronic accounts reconcile to both current and reserve accounts and bank rec.

\*Potential online banking payments

**All Councillors agreed the payments for both section b and c.**

**Bank statements and electronic accounts reconcile, and all Councillors agreed the accounts summary and were duly signed off.**

d) Grant Applications -None

e) Expenses.

**All Councillor agreed 21 hours (April-May) of overtime to be paid to the Clerk.**

f) End of year (AGAR) -update

Notices posted 1<sup>st</sup> June and will run from 3<sup>rd</sup> June to 12<sup>th</sup> July. All paperwork was sent to the external auditor 28<sup>th</sup> May. All relevant documents are available on the website for members of the public to scrutinise.

[Notice of Public Rights](#)

<http://www.colgatefaygate.com/Finance.aspx>

## **6 Transport/Travel/Highways.**

- Update on sound barriers and speed/noise camera with number plate recognition.  
No updates
- Vehicle Activated Sign. (SD)  
No updates.

## **7. External meeting**

Several Councillors meet with the new PCSO (Chrissie Symmonds). Chrissie updated the group on the racing along the A264 and the Councillors highlighted other issues within the parish including the parking of cars during the car boot sale on Saturdays along Tower Road and the A264. It was also noted that burglaries from a storage shed had taken place at Durrants village.

Chrissie will be invited to the Council meeting and will attend as her shifts allow.

Cllr Finnegan also reported that Op Cruz continued to deal with the A264 racing. The organisers have changed their method of advertising the meets.

## **8. Parish Assets**

- Next Report on all assets due August 2024 including defibs monthly check. Defib check February. (VF)

Cllr Finnean confirmed the defibs are in good working order.

The noticeboard is still wobbly. Clerk is liaising with the installer and supplier.

## **9. Climate Change and Sustainability. (BH)**

- Electric car charging points update. Consultation on proposed electric charging points sites consultation closes 21<sup>st</sup> June.  
<https://yourvoice.westsussex.gov.uk/ev-chargepoints>
- Discuss the proposal from Believ (electric point providers) (BH)  
X2 Electric charge points located at Colgate VH.

Cllr Humphreys updated the Council that Colgate Village Hall Committee would be working with Believ and are proposing to install x2 electric charging points in the car park.

- BH to update the Council on the Pollination Education Station.  
*Sussex Green Living is getting Sussex buzzing again. An exciting collaboration between businesses, parish Councils, schools and churches see the installation of handcrafted pallet wood Pollination Education Stations, to provide a safe, eco-luxury haven for our essential winged friends.*

Cllr Humphreys contacted both Colgate and Kilnwood Vale schools in regard to this initiative. Colgate school have expressed an interest to date.

## **10. Kilnwood Vale**

- **Racing along the A264**

Operation Cruz is still overseeing the racing on the A264.

## **11. Faygate Village Update.**

- The library ticket will cost £5 instead of £15 as per the Durrants village Trial.
- PROW 1593. Report of being overgrown.

Reply from WSCC: *Thank you for your report requesting clearance on Footpath 1593 in Colgate. The path you have identified is on our summer clearance programme for this year (issue reference 17595) and surface vegetation will be cut by our contractor. Any side and overhead vegetation is the responsibility of the landowner.*

*The summer clearance contract runs from June through to September and the surface vegetation will be cut during this period. The contractor has over 300km of rights of way to cut and works through the county as efficiently as possible. I regret I am unable to be more precise with when this path will be cut.*

- Discuss solutions to combat Litter in bus shelter by BP garage.

*Background: Metrobus have received complaints about the amount of litter in the bus shelter by the BP garage. Clerk contacted litter warden who stated that there has been an increase in litter in and around the bus stop and put it down to the BP shop selling sandwiches etc. Potential solutions:*

- a) Ask the litter warden to cover this area every week but this would impact on other areas of the Parish and may mean increasing the Litter Warden hours which would need to be discussed with the Litter Warden*
- b) Provide a fixed, large bin in the shelter and ask the litter warden to empty it ever 2-3 weeks.*
- c) Provide a bin and HDC will charge £3.15 per bin per week to empty and dispose of rubbish and insert new bin bag. (£163.80 annual cost)*

***Councillors discussed this matter and before making any decision asked the Clerk to investigate if HDC would provide and fix a bin. If not, for HDC to confirm what size and type of bin the PC could purchase to ensure compatibility.***

## **12. Dates and times of next meeting: Locations and dates may be subject to change.**

**Monday at 7.30pm on**

**8<sup>th</sup> July-Colgate VH**

**16<sup>th</sup> September-Durrants Village**

**14<sup>th</sup> October -Colgate VH**

**11<sup>th</sup> November- Durrants Village**

**2025**

**13<sup>th</sup> January- Colgate VH**

**10<sup>th</sup> February-Durrants Village**

**10<sup>th</sup> March- Colgate VH (Community Meeting)**

**14<sup>th</sup> April- Durrants Village**

**12<sup>th</sup> May- Colgate VH (Council Annual Meeting-Elections)**

Meeting closed at 8.45pm

*Signed by the Chair*.....