

Present

Councillors: S Marley, C. Crosdil, S Davies, R Calvert, N. Staff, B Humphrey, S. Garley. R Faith, and V Finnegan,

In Attendance: Mrs. B. Clayden (Parish Clerk), Cllr Kitchen and 14 members of the Public

Minutes

1. Apologies for absence.

Cllr Nagel (WSCC) Cllr Hogben (HDC)

2. Declarations of Interest by Councillors on any matter on this Agenda.

None

3. Agree the minutes of Full Council on 12th February 2024 and Planning minutes on 13th and 27th March.

Draft minutes can be found on www.colgatefaygate.com

All Councillors agreed that the minutes were a true reflection of the meetings, and the Chair duly signed them off.

4. Meeting opened.

- a) **for members of the public to speak on matters connected to the agenda and other matters which can be noted but no decision can be made.**

Members of the public brought up the following points:

- Thank you for an interesting Community Meeting which included the talk from Dr Black.
- Roaring motorbikes continue to create noise in Faygate village.
- Many potholes in Faygate and surrounding areas which have been reported.
- Report of the state of disrepair of the playground and fence outside Faygate Village Hall.
- The Faygate roundabout is still too overgrown despite the laurels being cut back. There are still no sight lines for pedestrian crossing the A264 (Clerk is meeting WSCC highways on 7th May and will raise this issue)

- b) **For District and County Councillors to speak on any matters including updates from the District and County Council.**

Cllr Kitchen stated that the local plan public consultation had finished. HDC received approximately 2000 comments mainly about the West of Ifield development and a development in Storrington. All comments are to be published by HDC in the next few weeks.

5. Finance-

a) Schedule of payment

Bills paid		£
Cheque- 1166	B Clayden refreshment	16.15
		£
Online		
Wsccl Adm		80.14
WSCC salary March		1464.30
Total chq and online		£1560.59

All Councillors agreed the payments.

b) Bills to be paid April/May Estimate.

WSCC Clerk April	£1000*
Clerk's expenses	£200*
Pension	£250*
Litter Warden April/May	£350*
Litter warden mileage	£25*
Subs (WSALC, NALC, GAAC, AIRS)	£1427.45*
Speed gun calibration	£330*
Insurance Zurich	£800*
Ill health insurance	£250*
Grants x3	£3000
Internal audit	£200*
PO box	£396

All Councillors agreed the payment including the added item of PO box for Clerk as per the recommendation from NALC.

c) Account Summary

Income- interest £25.60 On 95-day account

Balance current account 1.4.2024 £25872.94

Balance Reserve acct 1.4.2024 £8027.43

Total . £33900.37

Electronic accounts reconcile to both current and reserve account and end of year bank rec.

*Potential online banking payments

All Councillors agreed the payments for both section b and c.

Bank statements and electronic accounts reconcile, and all Councillors agreed the accounts summary and were duly signed off.

d) Grant Applications

Discuss and agree on actions when a grant has not been used within the specified time scale.

All Councillors agreed for the grants to the Village Halls/Church PCC that if the Village Hall/Church PCC provided a reasonable explanation as to why the grant funds had not been spent within the expected timescale (typically the fiscal year in which the grant was given), then an extension into the next year would be considered by the Council. All Councillors agreed that Faygate Village Hall could have an extension on the 23/24 grant monies until June 2024.

e) Expenses-None

f) End of year figures including Earmarked reserves and Q4 expenditure v budget
[Budget V Expenditure Q4](#)

[Reserves 23-24](#)

Colgate PC had an underspend of circa £7400 and all Councillors agreed the following to be added to the Earmark Reserves with the balance being added to the General Reserve:

£1000- Eco/nature projects

£1000-VAS (Speeding device)

£3000-KWV Community Hall fittings and fixtures.

6 Transport/Travel/Highways.

- Update on sound barriers and speed/noise camera with number plate recognition. Highways are meeting with the Clerk and Cllr Finnegan on 7th May. The issue of the shrubbery obscuring the sightline on the roundabout will be raised again for a member of public.
- Vehicle Activated Sign. (SD)

Cllr Davies explained that the Faygate VAS will be turned off for a period of time to meet the terms on the use of VAS set out by WSCC. These are mobile units and should be either moved or switched off intermittently during the year. The Colgate VAS self-powers down when the batteries lose charge. The solar panel attached to the Faygate unit is so efficient it means the Faygate unit needs to be manually shut down periodically.

7. External meeting

Opportunity for Councillors to update the Council on any meetings attended.

Cllr Davies attended the HALC meeting on 21st February. The following points were discussed:

- A new chairperson has been elected -Cllr G Watkins
- WSALC will take responsibility of banking for the local ALC groups with each ALC being issued an individual cost centre.
- There is a Civil and Respect survey which Colgate have completed.
- Chair of HALC will be meeting with HDC to learn the details of HDC's plans to resolve the Water Neutrality issue and Neighbourhood plans which both remain an issue with local Parish Councils.
- It is reported that there is a different authorisation between Hampshire and Sussex Police over speed signs/detectors with Automatic Number Recognition. This is being raised with the Sussex Police & Crime Commissioner and West Sussex Police with a view to having a common policy between both counties.

Cllr Humphreys attended Climate Action Network meeting on 25th March.

8. Parish Assets

- Next Report on all assets due April 2024 including defibs monthly check. Defib check February. (VF)
Cllr Finnean confirmed the defibs are in good working order.

The noticeboard is still wobbly. It was suggested the Clerk would report this to the supplier, Greenbarnes.

9. Climate Change and Sustainability. (BH)

- Hedgehog doorways-Update
Progress has been made with advertising the gates in all areas of the parish and distribution to follow.
- Electric car charging points update.

No update to date.

- Wilder Horsham DR Black to tour several areas within the parish to understand how improvements can be made to encourage wildlife back to the area. For example, Cllr Finnegan and Humphreys to review why the pond area at KWV is not as vibrant or insect filled over the last few years and see if there are any improvements the Council could help to implement to improve the situation. £1000 has been allocated to the Earmarked Reserves for this type of project. There are also areas in Faygate Village that have been highlighted for a review .More information on [Wilder Horsham](#) can be found by clicking on the link.

10. Kilnwood Vale

- Litter Warden in KWV(BC)
The Clerk confirmed that the litter warden would commence litter picking in the three park areas of Kilnwood Vale once a month from 1st April 2024. This will be kept under review to ensure an hour is a suitable amount of time to complete the task. The risk assessment has been updated to include the new areas.

11. Faygate Village Update.

- Play area Faygate Village Hall. (NS)

It was confirmed by the Faygate Village Hall committee that the improvements to the fence and play equipment is more expensive than expected. The Village Hall asked for an extension in which to spend the 23/24 grant which the Councillors agreed to. Faygate village hall have also been awarded £1000 for 24/25 which will be added to the £1000 from 23/24 which will be allocated towards the repairs which should be completed by the end of June 2024.

12. Dates and times of next meeting: Locations and dates may be subject to change.

Monday at 7.30pm on

13th May-Colgate VH (Annual Parish Council Meeting)

Meeting closed at 8.08pm

Signed by the Chair.....