

Present

Councillors: Mrs. S Marley, C. Crosdil, S Davies, Mrs. R Calvert, Mrs. N. Staff Mr. B Humphrey and Mrs. V Finnegan,

In Attendance: Mrs. B. Clayden (Parish Clerk), eight members of the Public

Minutes

1. Apologies for absence.

Cllr Garley, Cllr Faith, Cllr Hogben and Cllr Kitchen (HDC) and Cllr Nagel (WSSC)

2. Declarations of Interest by Councillors on any matter on this Agenda.

None

3. Agree the minutes of Full Council on 14th November and Planning meetings on 30th November and 21st December 2022. Draft minutes can be found on www.colgatefaygate.com

All Councillors agreed that the minutes were a true reflection of the meetings, and the Chair duly signed them off.

4. Meeting opened.

- a) **for members of the public to speak on matters connected to the agenda and other matters which can be noted but no decision can be made.**

Seven members of the public from Kilnwood Vale and one from Faygate attended the meeting to discuss the increased number of cars/ bikes meets on the A264. On 5th January there was a bigger than usual meeting and residents are becoming exasperated at the situation. These meets have been going on for over a year now and are affecting residents' wellbeing, not to mention the danger it is causing on the highway with speeding and large groups of people watching from the grass verge in the middle of the dual carriageway. The noise is dreadful at times when children and people generally are trying to sleep. Access/exit to/from Kilnwood Vale is blocked and residents feel intimidated.

The issues of potential car meetings at the proposed café at Holmbush farm were also raised by a member of the public since the application of a late-night café had been applied for but recently withdrawn. Since this was not on the agenda, Cllr Calvert asked the chair for permission to speak as a member of the public on this. The chair agreed. Cllr Calvert denied that Holmbush Farm would be encouraging or exacerbating behaviour such as seen on 5th January.

After Cllr Calvert denied that the proprietor of Fuel Road House was associated with the car meets, a member of the public stated that from social media they could see direct links to the cafe. Cllr Finnegan confirmed that the proprietor of Fuel Coffee House was no longer allowed car meets at their current venue due to these 'car meet' people and they have

advertised their new HQ for car meets at Holmbush. The police will also liaise with Holmbush Farm .

Please see agenda point 6 for actions already taken by the PC in the past year to address the residents' concerns on racing cars/bikes.

b) For District and County Councillors to speak on any matters including updates from the District and County Council.

No Councillors present- apologies given

c) PCSO Evan

PCSO Evan introduced himself and confirmed that he patrols all areas of Colgate PC on a regular basis.

He asked any serious crimes to be called through to 999. 101 is to be used for less serious matters and please complete the online form if you are able.

The police are fully aware of the racing along the A264 and following the meet up on 5th January and the following actions are underway :

- The police are seeking to identify a number of the participants of the 5th January meet with the intention of visiting them and further potential actions.
- Increased police presences especially when a meet is expected
- Chief inspector has agreed to divert increased resources to this issue which will be immediate and will include overtime to help deter the car meets.
- The police have the power to issue on the spot fines, stop and check cars and visit drivers at their homes and are prepared to use these as necessary.

Any videos or intelligence can be sent to the police via the online reporting tool. Several members of the public offered their videos to PSCO Evans.

The police will also liaise with Holmbush Farm.

5. Finance-

a) Schedule of payment

Bills paid	Dec 22-Jan 23	£
Cheque		
1133- B Clayden	ICO	40.00
1134 (not 1133)	b Clayden bin bags	5.70

Sub Total	45.70
Online	£
GDPR	350
SLRR	149
Netcom IT	19.59
WSCC salary Nov	1202.54
WSCC Salary Dec	971.41
Subtotal	2692.54
Total	£2738.24

All Councillors agreed the payments.

b) Bills to be paid Jan/Feb Estimate.

WSCC Clerk Jan/Feb	£1800*
Clerk's expenses x2	£200*
Pension x2	£300*
Litter Warden Nov/Jan	£900* Nov payment paid in Jan
Litter warden mileage Nov/Jan	£40*
Printer cartridge	£53 chq 1135
Defib cabinets	£800(credit card)
Speed gun calibration	£150
Website support	£250*

*Potential online banking payments

All Councillors agreed the expected payments for January/February 2022/23

C) Summary of accounts and Quarterly figures

Summary of Accounts

Income- NONE

Balance current account 1.1.2023- £ 38949.90

Total received since 19/20 £14711

Total spent end of 21/22 £8962

Carries forward 22/23 £5749

Spent 22/23

Install defibs £870

Defibs x2 cabinets £800

Remaining £4,079.

Earmarked for x2 defib cabinets £1000 installation

Bank statements and electronic accounts reconcile, and all Councillors agreed the accounts summary and were duly signed off

Quarterly Figures Expenditure V budget

<https://v6admin.visionict.com/Sites/153/ UserFiles/Files/ Other/155694-Expenditure v Budget 22-23 Q3.pdf>

All Councillors agreed the Q3 expenditure v budget.

d) Grant application-NONE

e) Expenses –

The Clerk expenses for October, November and December totalled to £128.85.

All Councillors agreed to the expenses submitted by the Clerk for Oct, Nov, and Dec.

f) Draft budget 23/24

<https://v6admin.visionict.com/Sites/153/ UserFiles/Files/Copy%20of%20Draft%20Budget%2023-24%20draft%20v3.pdf>

All Councillors agreed the latest changes and updates on the budget 23/24 V3. Clerk to apply for the precept before the end of January.

g) Agree the following in regard to shrubbery cut back retrospectively.

- to use the monies from reserves to pay for the shrubbery cut back on Forest Road Nov 2022(to keep the VAS sign viable).
- Agree that the shrubbery cut back should be an annual expense moving forward to be given its own line in 24/25 budget.23/24 will be taken from reserves.
- Agree Grasstex are the current preferred contractors to conduct annual cut back on Forest Road if they are available and still provided value for money.

6.Update on outstanding projects

- Replacement of x2 defib cabinets
The Clerk has purchased the defibrillator cabinets and on receipt will organise the installation.
- Community Highways Scheme- Faygate Lane.
WSCC confirmed the application had been unsuccessful due to perceived poor value for money and that Faygate Lane already had speed reduction measure such as speed humps and 30mph speed limit. In view of the application being rejected the Clerk asked that the speed bumps be brought up to standard to ensure they continued to be effective as they are in a poor state of repair and therefore not doing their job.
- Speeding bikes/cars on A264- The Parish Council sought the help from HDC (Cllr Hogben) to speak to the police with regards to the car meets along the A264 which he did. PC have written to the PCSO to raise awareness of the anti-social behaviour as well as arranging the meeting for the PSCO to attend the Parish Council meeting on 9th January. The Clerk also contact WSCC highways and shared the video footage from 5th January and asked for support in stopping this dangerous behaviour on the highway.
Cllr Garley was approached by a resident of Kilnwood Vale asking to borrow the speed gun to record the speed of traffic on A264 during the car meets. Cllr Garley explained that the speed gun was only for use on Roads with a 40mph and at approved sites by the police.
- Durrant Village use of facilities by Faygate residents
Cllr Finnegan has been meeting with Durrants Village management to ensure the permissive path was available for use by the residents of Faygate. The gates are more accessible now and signage to guide users around the path will be installed.
Durrants Village also have an obligation to allow Faygate residents to use their library facilities and ongoing talks will continue about the finer details. There may be a nominal cost for this.

7.Transport/Travel

Updates if available on

- Formal application to reduce the speed limit permanently on Old Crawley Road (SG).
The TRO for 40mph has been approved and the changes will be advertised by WSCC to see if there are any objections. If there are no objections, then it should be in place around the summertime.
- Missing village gate/ bus stop levels- little Clover Farm development. Member of public also complained about the mess the site has been left in. The case was referred to the Compliance team at HDC. It was deemed that there was no breach of planning conditions. However, HDC suggested the contactor was contact directly about the concerns. It was agreed that any correspondence to the developer should also be copied to the HDC Compliance Team.
- Discuss other areas of shrubbery cut back- Councillors decided that it was the landowner's responsibility to cut back overgrown shrubbery and WSCC highways have published a letter that PC can issue to landowners asking them to cut back the shrubbery. -this item will be discussed at the next meeting.
- A Durrant Village resident email raising the issue of accessing the bus stop and the new IVG retirement home in BBH. The PC was advised that Durrants Village found it hard to recruit staff because of the lack of public transport. A resident suggested that any s106 monies from the new retirement in Broadbridge Heath could possibly be used to build at crossing at Faygate roundabout. The Council will wait to hear from Durrants Village with any update.

8. External meeting

Opportunity for Councillors to update the Council on any meetings attended.

WSALC-Cllr Davies attend this meeting. WSCC made a presentation detailing their new online reporting system. Love West Sussex was being phased out.

It was also discussed that WSCC can provide Parish Councils with a template letter to landowners addressing overgrown shrubbery overhanging the highway.

Turning Tides- Chair visited the new turning tides accommodation. The tour included the renovations to the property to offer rooms to those in need.

WSALC police forum- Cllr Finnegan attended this meeting. This meeting gave Parish Councils the opportunity to discuss issues with the police. Cllr Finnegan raised the A264 racing cars/bikes issue.

9. Parish Assets

- **Report on assets (VF)**

Defibs will continue to be checked monthly.

No concerns raised with the Parish's assets

- **Salt bins**

Due to the inclement weather in Dec 2022 several salt bins were emptied- Blackhouse Road and the two salt bins in Kilnwood Vale. The Blackhouse Road bin was replenished by volunteers from the Council's stores. The offer to replenish the Kilnwood Vale bins was also given but volunteers had to collect the salt from the reserve stock in Faygate. The offer was not taken up and the salt bins in Kilnwood vale remain depleted.

WSCC have also agreed to offer additional salt to PC, but the PC will need to collect the salt from the depot. The Parish Council wait to hear from WSCC.

- **Nominating a Community Asset**

Documents distributed to Councillors and after initial discussion this agenda item will be carried forward to next month's meeting.

10) Climate change and Sustainability.

Cllr Humphreys prepared a draft Climate Action Plan which was shared with Councillors prior to the meeting. This was discussed and amendments to be made to the plan to be discussed at the next meeting.

11) Dates and times of next meeting: Locations and dates may be subject to change.

Monday at 7.30pm on

13th February-Durrants

13th March- Colgate (Annual Community Meeting- no decisions)

17th April -Durrants

TBA May-Colgate (Full Annual Council meeting-election of Chair)- date will be reconsidered due to bank holiday and election dates.

Meeting closed at 9.05pm

Signed by the Chair.....