

**Colgate Parish Council Meeting 14<sup>th</sup> February 2022 at Durrants Village at 7.30pm.**

**Present**

**Councillors: Mrs. R Calvert (Acting Chair), Mrs. V. Finnegan, S Davies, R Faith and S Garley.**

**In Attendance: Mrs. B. Clayden (Parish Clerk), Cllr Kitchen (HDC) and one members of the public.**

**Minutes**

**1. Apologies.**

**Mrs. C. Crosdil, Mrs. S Marley, Mrs. N Staff, Cllr Nagel (WSCC), Cllr Hogben (HDC).**

**2. Register of Interest.**

None

**3. Agree the minutes of Full Council Meeting on 10<sup>th</sup> November and 26<sup>th</sup> January Planning meeting.**

**Draft minutes can be found on [www.colgatefaygate.com](http://www.colgatefaygate.com)**

***All Councillors agreed that the minutes were a true reflection of the meetings.***

**4. Meeting opened.**

for members of the public to speak on matters connected to the agenda and other matters which can be noted but no decision can be made.

- A member of the public reported a redundant pole located by the noticeboard in Faygate which has now corroded and has become a health and safety concern. Clerk will report to WS via the Love West Sussex website.
- Faygate Village Hall- the fence is falling down on the righthand when facing away from the hall. It was also reported that several of the lights in the car park are continually flashing when on. Clerk will advise the village hall.

**a) For District and County Councillors to speak on any matters including updates from the District and County Council.**

Cllr Kitchen updated the PC on the following:

- Wished John Sired a happy retirement and thanked him for his support over the years.
- The Local Plan is still on hold.

- Bohunt school was really impressive on a recent visit. The bridge has been delayed so school pupils are still being 'bussed' into school.
- Discussions ongoing with the developer/ Morrisons on the plans for the supermarket on the North of Horsham site.

## 5. Finance

### a) Expenditure

Bills paid Jan/Feb 22	
1107- defib battery(contingency)B Clayden	£273.95
1108-WSCC salary Jan	£1242.84
1109-Vision ICT	£171.60
Total	£1688.39

### b) Bills to be paid Feb/March. Estimate.

WSCC Clerk	x2 Feb March	£1600
Clerk's expenses	x2	£200
Pension	x2	£300
Litter Warden		£450
Litter warden mileage		£20
Training new Councillor and plan.		£420
Defibx2		£1800
Defib installation		£1000
Cutting shrubbery		£2500
D strange – repair n/board		£150
WSCC adm		£100
Total		£8540

***All Councillors agreed the payments of the cheques and future expenditure.***

***All Councillors agreed the use of CIL for the purchase and potentially the installation of the defibrillators.***

c) Account and bank balance

Income-None

**Balance current account 1.01.22**

**£34372.34**

Bank statements and electronic accounts reconcile.

d) Expenses

none

e) Online banking-update.

The Clerk updated the Council that online banking has been approved. The Clerk is still waiting for the card reader.

***All Councillors agreed to start online banking at the start of the next financial year-1<sup>st</sup> April 2022.***

f) Grant application.

None.

## **6. Update on outstanding projects**

Defibrillators-Grant application x2. Applications were approved by the charity.

***All Councillors agreed the purchase of the defibrillator at £900 each. It was also agreed that both the cost of the units and installations at KWV school and Faygate Village Hall would be funded by CIL monies. Quotes for the installation are being sought. Training for the Defibrillators to be offered to the school and village hall.***

Grouse Road Shrubbery-Clerk was asked to contact Power UK to report the branches that are interfering with the power cables. Councillors aired concerns about the cost of cutting back the shrubbery, and several felt it was not the responsibility of the PC to carry out this task.

Community Highways Scheme- Faygate Lane. On track but submission waiting until traffic data is collected. VAS to be moved to Faygate by mid-March. Cllr Staff shared vehicle data with the Clerk which will be added to the application. This included HGV movements during the day. A member of the public has also raised lack of parking along Faygate lane which can also be raised as part of the Community Highways Scheme. Submission planned to be made in early July.

Noticeboard repairs- awaiting repair update.

Tower Road/ Forest Road pavement clearance- the clearance will continue as and when Litter Warden has capacity.

## **7. Adopt New standards and re-adoption of the Standing orders, Financial Regulations and Defibrillator Policy.**

***All Councillors agreed the New Standards Policy, Standing Orders, Financial Regulations and Defibrillator Policy.***

## **8. Transport/Travel.**

- [https://www.connectedkerb.com/west-sussex-chargepoint-network?utm\\_source=ig&utm\\_medium=paidsocial&utm\\_campaign=23849069308830126&utm\\_content=23849069308810126&fbclid=PAaAa5V1TYUhouBE8pdEkISvYIRnSucvpBahylhdT0pzWjAqa-D514aV\\_5kA&external\\_browser\\_redirect=true](https://www.connectedkerb.com/west-sussex-chargepoint-network?utm_source=ig&utm_medium=paidsocial&utm_campaign=23849069308830126&utm_content=23849069308810126&fbclid=PAaAa5V1TYUhouBE8pdEkISvYIRnSucvpBahylhdT0pzWjAqa-D514aV_5kA&external_browser_redirect=true)

Councillors discussed potential sites for electric charging points in the Parish for onwards transmission to HDC.

Since Colgate PC are not landowners, Councillors felt that they had no other comments. The Clerk confirmed she had forwarded the scheme to both village halls and reminded residents that they can register their own ideas on the link above.

Updates if available on

- Vehicle Activated signs- Report attached as appendix. Councillors thanked Cllr Garley and Davies for changing the VAS batteries.
- Speed Watch/speed gun- increase patrols will begin in the spring.
- Reduction of speed limit on Forest Road- Still waiting decision from WSCC.

## **9. External meeting**

Opportunity for Councillors to update the Council on any meetings attended.

**No meetings to report on.**

## **10. Co option**

Agree to advertise the vacant post left by John Sired's retirement.

***All Councillors agreed to the vacant post being advertised.***

## **11. Parish Assets**

A new battery was purchased and installed when the red warning sign was showing. The unit located at Colgate VH is now Rescue Ready.

Next audit required in March 22. Defibs should continue to be checked monthly.

The checks on the new defibrillator were discussed. Cllr Finnegan agreed to add the two new defibrillators to her asset checks. The Clerk confirmed that she had asked both the Faygate Village Hall and the school to

'keep an eye 'on the units and advise her on any concerns. However, it will remain a PC responsibility to check the defibrillators monthly. Councillors thanked Cllr Finnegan.

**The meeting finished at 8.40pm.**

**Dates and times of next meeting: Locations and dates may be subject to change.**

**Monday at 7.30pm on**

**14<sup>th</sup> March 2022 (Annual Community Meeting. Clerks absent). Colgate Village Hall**

**11<sup>th</sup> April 2022- Durrants Retirement Village**

**9<sup>th</sup> May 2022 (Formal Annual Parish Council Meeting and election of chair and other appointments)- Colgate Village Hall.**

Signed..... Clerk      Date.....

**Signed by Chair.....Date.**

## **Summary of Data from VAS Colgate west end of Forest Road (Feb 2022)**

On Thursday 11 November our VAS (Vehicle Activated Sign) became operational on the approach to the crossroads on the western end of Colgate Forest Road. This sign measures the volume and speed of traffic travelling in both directions along Forest Road. Those approaching the sign from the Horsham end get to see the speed they are travelling and either a "thank you" or a "slow down" message. Those travelling away from Colgate just have their speed recorded.

The device is powered by two large batteries that have to be changed every ten to fourteen days, depending on the amount of vehicles recorded. To replace the batteries, you have to climb up open the back and replace both big batteries. At this time, we download the data. If you pass the sign and no information comes up, it means the battery has expired. We normally get to replace the batteries that day or the following day.

We have six statistical downloads of data from 12 November to 26 January. Here are the highlights of the information.

The average speed for incoming vehicles was 27 MPH and outgoing was 32MPH. Only incoming vehicles see the sign, so this suggests it is having some effect as it is the slower of the two. Anecdotally, when driving behind other

cars, they do seem to slow down when they see the sign and their speed is above 30 MPH. Those going outbound are now travelling downhill and naturally seem to speed up even though they have not reached the end of the 30MPH zone.

The distribution of speeds is as follows on the inbound vehicles

MPH	%
Up to 30	72%
31 to 36	16%
36 to 40	8%
41 to 45	3%
46+	1%

The maximum speeds in both directions were over 70MPH, but this is a very small minority of vehicles.

The volume of traffic is very large. If you exclude the Christmas New Year holiday, between 2100 and 3300 vehicles daily pass the sign inbound and 2600 to 2800 outbound.

We have three different sites for the sign. Highways and the Police both suggested moving the sign periodically, because if it is always there it becomes a fixture that is ignored. The other two sites are at the eastern end of the village and in the middle of Faygate. The sign will next go to Faygate for approximately 3 months.