

Colgate Parish Council Meeting 12th July 21 at 7.30pm at Faygate Village Hall.

Present

Councillors: Mrs. S Marley, Mrs. C Crosdil, V. Finnegan, J Sired, S Davies, Mrs. R Calvert, Mrs. N Staff, R Faith and S Garley.

In Attendance: Mrs. B. Clayden (Parish Clerk), and three members of the public.

Minutes

1. Apologies.

Cllr Nagel (WSCC) and Cllr Kitchen (HDC)

2. Register of Interest.

None

3. Agree the minutes of Full Council May 5th and on 19th May and 30th June Planning Meetings.

Draft minutes can be found on www.colgatefaygate.com

All Councillors agreed that the minutes were a true reflection of the meetings.

4. Meeting opened.

- a) for members of the public to speak on matters connected to the agenda and other matters which can be noted but no decision can be made.

A member of the public provided some potential sites in Faygate for the VAS unit. The Council thanks them for the suggestions.

Another member of the public raised a concern about the speed of traffic on Forest Road. The Council advised the resident that the Community Speed Watch (CSW) team and Cllr Garley are continually monitoring traffic speeds along this stretch of road.

The resident also wanted consideration to be given to access for pedestrians along Forest Road (White House) to the Dragon Pub, Village Hall and school. The Council could not support the installation of a formal pavement due to the cost of the project.

Members of the public discussed a community event whereby a community group would trim back shrubbery with landowner's permission providing better access for pedestrians in this area.

- b) For District and County Councillors to speak on any matters including updates from the District and County Council.

Both Cllr Nagel and Cllr Kitchen wrote to the Clerk with apologies and asked if there was anything that needed their attention for the Clerk to forward to the relevant Councillor.

5. Finance

Update and Agree:

a) Cheque payments for June

1070	Zoom	£14.39.
1071	Mulberry training	£42.00
1072	WSSC June salary	£1302.74

b) Bills to be paid July/August/Sept

WSSC Clerk x3	£2400
Clerk's expenses x2	£200
Pension x2	£300
Litter Warden x2	£320
Litter warden mileage	-
Zoom x1 July-Aug	£30- One months' notice required.
Training new Councillor and plan.	£420
External audit	£250
VAS-Elan City	£2400
Total (approx.)	£6320

c) Accounts, bank balance and quarterly figures

Balance current account 1.7.21 £35798.22

No income received.

Bank statements and electronic accounts reconcile.

https://v6admin.visionict.com/Sites/153/_UserFiles/Files/Expenditure%20v%20Budget%2021-22%20Q1.pdf

Quarterly figures agreed by all Councillors. No unexpected costs.

d) Clerk's Expenses

April -May 21 total £80.80

All councillors agreed the expenses.

e) Online banking-update.

HSBC confirmed if the Council wanted to continue with their new application for online banking, the process would have to be restarted due to the length of time since the documents had been received. The Clerk pointed out that the bank had all the information before covid, and the Clerk had chased the bank during the pandemic with no reply to emails. The Clerk has lodged a complaint with the bank.

In the meantime, the Clerk has spoken with NatWest who seemed to have relaxed their condition allowing a community account to be administered online. The Clerk and Cllr Davies will need to become a signatory in order to administer the online account.

It was resolved that:

All Authorised Signatories in the current mandate, for the Natwest Current Account be changed with B Clayden and S Davies becoming new signatories and the current mandate will continue as amended. All other signatories will remain as is.

All councillor agreed that the account should then be moved to an online version once the new signatories had been actioned.

f) Discuss the purchase of a speed gun –(SG)

Cllr Garley advised the Council that it was becoming harder to use the speed gun which the CSW team borrow from Sussex Police. The cost for a new speed gun to be owned by the PC is approximately £2500. CSW would remain a community group. The gun would become an asset of the Council and the Council would need to pay for repairs, maintenance, and calibration. The gun would be covered under the PC insurance policy. It would be located with Cllr Garley.

All Councillors agreed the purchase of the gun and the cost would come from general reserves or CIL monies.

g) Zoom subscriptions

All Councillors agreed that the Zoom subscriptions should be retained for now and discussed again in September.

7. Agree that Colgate PC will adopt the new Code of Conduct.

All Councillors agreed to accept and adopt the Code of conduct.

8.Update on outstanding projects and potential new projects

1. Vehicle Activated Signs-

- Update from Clerk-The unit has arrived and is located with Cllr Davies. Balfour Beatty have yet to advise an installation date for the poles. Brackets will also need to be altered once the circumference of the post has been confirmed.

- Identify new site in Faygate -discuss and agree.

Several new sites were put forward, but it was agreed that the Clerk contact WSCC with the suggestion of a site outside Durrant's village. If this is acceptable to highways, then Durant's village will be consulted with.

2. Faygate Lane lighting-

- Update from Clerk- The community group from Hall drive are pursuing this issue of the lights located on the twitten behind the public house with UK Power.

3. Blackhouse Road- Grass verge protection

- Discuss and agree next actions. - Councillors had visited the site prior to the meeting. It was agreed to monitor the situation for the next six/nine months (ie through the winter period) as it appears the grass verge has remained intact over the last 2 months since the bollards have been removed.

4. Forest Road-overgrown shrubbery (SG)

- Discussion and agree actions. - Please refer to the agenda point 4a's minute.

8. Quarterly checks on assets.

Cllr. Finnegan reported that there were no safety concerns.

There were a lot of leaf debris in the Colgate bus shelter which was cleared.

The salt bins need new laminated sheets on use of the salt.

Both defibrillators are Rescue Ready.

9. New Road names – Kilnwood Vale

The Councillors felt the suggested street names we going to cause confusion with many other road and building names in the vicinity being very similar to the proposed names. (Cherry Tree, Wimlands)

The Councillors suggested that the roads follow a theme such as subjects around the pond and wildlife area on the development- after ducks, birds, and wildlife perhaps (Eg Heron Way, Chaffinch Road, or a similar theme). There was also a suggestion to acknowledge the NHS and the pandemic in some way since these roads will be opening during or just after the pandemic (eg Whitty Way, Valance Dr, even someone from the local vaccination hubs that has worked closely with HDC to make it more relevant to the area).

10. Dates and times of next meeting: subject to change due to Covid restrictions. Locations to be advised.

Monday at 7.30pm on

13th September 2021-

11th October 2021

8th November 2021

10th January 2022

14th February 2022

14th March 2022 (Annual Community Meeting)

11th April 2022

9th May 2022 (Formal Annual Parish Council Meeting and election of chair and other appointments)

Signed..... Clerk Date.....

Signed by Chair.....Date.