

Colgate Parish Council Meeting 8th March 2021 at 6.15pm Remote meeting

Present

Councillors: Mrs. C Crosdil, V. Finnegan, J Sired, S Davies, Mrs. R Calvert, and S Garley.

In Attendance: Mrs. B. Clayden (Parish Clerk), Cllr Hogben and three members of the public.

Minutes

1. Apologies.

Mrs. S Marley and Cllr Kitchen

2. Register of Interest on items on the agenda.

None

3. Agree the minutes of full Council on 8th February and Planning Meetings on 10th Feb and 3rd March.

All Councillors agreed that the minutes were a true reflection of the meetings.

4. Meeting opened for Members of the public and County Councillors.

A. Cllr Hogben confirmed the Local Plan had been delayed and should be going to councillors for approval at the May Horsham District Council meeting.

A new booking system had been introduced at the Horsham Recycling Centre.

The bridge across the A264 at North of Horsham development has been approved.

B. Members of the public raised concerns with regards to a local wooded area and PROW. Concerns had already been referred to the Forestry Commission who were dealing with the concerns. This was in addition to the concerns raised at High Woods.

5. Finance-

a) Agree schedule of cheque payments for Feb/March 21

| | | |
|------|------------------------|----------|
| 1032 | GDPR Info- | £420 |
| 1033 | WSCC Salary Nov | £1120.41 |
| 1034 | SLCC subs | £144 |
| 1035 | SALC subs on line | £36 |
| 1036 | Cartridge /zoom/stamps | £71.92 |

| | | |
|------|----------------------------------|----------|
| 1037 | WSCC Salary Dec | £818.17 |
| 1038 | WSCC Salary Jan | £1295.49 |
| 1039 | spare 1 signature only | spoilt. |
| 1040 | Colgate school grant sch dinners | £100 |
| 1041 | curry business spoilt | £0. |
| 1042 | S Marley expenses | £37.98 |
| 1043 | Netcom it | £33 |
| 1044 | B. Clayden laptop | £765.69 |
| 1045 | visionict | £150 |
| 1046 | Netcom it | £132 |
| 1047 | wscs feb salary | £818.17 |
| 1048 | B Clayden zoom March | £14.39. |

All Councillors agreed the schedule of payments.

b) Bills to be paid March/April

Bills to be paid March/April. Estimate.

| | | |
|--------------------------------|-------|--------|
| WSCC Clerk | March | £700 |
| Clerks' expenses | | £100 |
| Pension | | £140 |
| Litter Warden | March | £300 |
| Litter warden mileage | | £20 |
| GACC | | £10 |
| Covid grant -school free meals | KWV | £100 |
| Zoom- | April | £14.39 |

All Councillors agreed the schedule of payments.

c) Summary

£

| | |
|---------------------------------------|------------------|
| Income- | none |
| Total | none |
| Balance current account 1.3.21 | £31522.47 |

Notes

Hub Volunteer grant in total -£200.78(to be returned if not required for volunteers' expenses or residents in need of food packages)-£100 Colgate free school meals +£100.78 to KVV school – grant spent in total.

CIL lasts until 2023-£ 4,787.60-4500 to scouts leaving £287.60.

CIL lasts until 2025-£8297.72-earmarked for pavement improvements in Faygate.

Electronic accounts are reconciled as of 1.3.21. -electronic accounts balance-£31522.47

All Councillors agreed the summary of the accounts.

6. Update and review -matters outstanding before COVID-19.

- New laptop/Tablet for planning meetings-

Since the last meeting, a laptop has been purchased at £638 (ex VAT) and the transfer of documentation has been completed by Netcom IT support.

Councillors also confirmed that a docking station, mouse, keyboard, and monitor may also be purchased if required to ensure compliance with health and safety.

- Vehicle Activated signs-

All councillors agreed the purchase of one VAS unit and to procure Balfour Beatty to install the infrastructure to support the unit and the new deer sign.

The Clerk will start the process of contacting SSE for permission to use several lamp posts in both Colgate and Faygate to temporarily attach the unit to said lampposts. The Clerk will seek permission from owners of the overhanging branches for their removal before instructing Balfour Beatty to install the posts along Forest Road. Firstly, the Clerk must contact WSCC highways to allow then to progress the notification procedure to advise the community on the installation of posts and temporary VAS units to ensure there are no objections.

- Online banking

The Clerk to progress this once lockdown has finished.

7. WSALC review on SSALC

The recent actions of the WSALC board in commissioning a review of the SSALC provision on Parish Council's behalf has thrown up many concerns from Parish Councils.

Cllr Finnegan and Davies attended the WSALC AGM 25th Feb, and all special resolutions received a significant majority. Despite not having to act on this legally, the WSALC board decided not to proceed with the Hampshire offer of services which was intended to replace SSALC services. SSALC will no longer be in existence from 31st March and alternatives are being investigated, possibly in conjunction with East Sussex. The PC has given notice to withdraw from WSALC, but this can be rescinded if a new body is formed or WSALC restructured. Another WSALC briefing meeting is to be held on 9th March.

8. Highways, Transport and Travel

Connectivity and accessibility on Faygate Lane, Faygate. – update, discuss and agree on next steps.

<https://v6admin.visionict.com/Sites/153/ UserFiles/Files/Consultation%20diagram.%20Both%20sites%20Fyagte%20Connectivity%20and%20Accessibility.pdf>

A land registry search was undertaken and a small area at the north end of the layby is privately owned. The Clerk was asked to investigate improvement of lighting along the twitten behind the Holmbush Inn. Following the meeting the Clerk identified Try Homes, now Linden Homes who maintain the lamp posts as part of the Halls Yard development. An email has been sent to Linden Homes requesting improvements to the lighting.

It was agreed by all councillors not to progress the conversion of the layby to path scheme due to private land ownership on part of the route earmarked for improvements.

9. Update from Clerk in respect of 'Highwood' woods off Forest Road adjacent to Roffey Park.

Background: Public have walked off the footpath on other non-official paths for many years. Barbed wire has been installed to keep people off the paths and wood area. The barbed wire has been cut by disgruntled public using the paths and has become a Health and Safety issue. The paths have been used for decades. Members of the public have approached the PC for help to rectify the issues.

The Clerk contacted the Public Right of Way team (PROW) at WSCC with regards to the concerns raised by several members of the public. The Clerk was advised that the PROW team had already been in contact with the landowner, who is entitled to protect his land. Any attempt to cut the barbed wire fence and removing it would be criminal damage and theft. The landowner must ensure the damaged fence is made safe. PROW team reported that many landowners have felt the need to protect their property since lockdown.

All councillors agreed to refer the groups that have contact the PC to the PROW team at WSCC as they are already dealing with the issues raised in the High Wood area.

10. Dates and times of next meeting-6pm whilst the meetings remain virtual.

12th April,

10th May (Council Annual Meeting- re-election of chair).

Meeting closed at 7.30pm

Signed by Chair.....date.