

# COLGATE PARISH COUNCIL

Councillors are summons to an Meeting which will be held on 13<sup>th</sup> July at 6pm Remote meeting due to Covid 19 Crisis

The public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.

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## Agenda

Members of the public are able to join this meeting via the application Microsoft Teams. Please contact the clerk before the meeting and no later than the morning of the meeting for a invite. Clerk can be contacted on [clerk@colgatefaygate.com](mailto:clerk@colgatefaygate.com)

1. Apologies.
2. Register of Interest on items on the agenda
3. Agree the minutes of full council on 27<sup>th</sup> May and planning minutes from 27<sup>th</sup> May, 10<sup>th</sup> June and 1<sup>st</sup> July-

[https://v6admin.visionict.com/Sites/153/Planning\\_2543.aspx](https://v6admin.visionict.com/Sites/153/Planning_2543.aspx).

[https://v6admin.visionict.com/Sites/153/Full\\_Council\\_2542.aspx](https://v6admin.visionict.com/Sites/153/Full_Council_2542.aspx)

Agree the minutes for Annual meeting 18/19 in absence of the Annual Meeting which was postponed due to the Corona Virus pandemic.

4. Members of the public -meeting opened for members of the public to speak on matters connected to the agenda .
5. Finance-
  - a) Agree cheque payments for May/June/July 2020, b) Bills to be paid July/Aug /Sept, c) Quaterly figures,d) Grant Applications for St Catherines -£500 and Marie Curie (undefined amount), e) CIL application from Scouts group-£4500
6. Local Plan Preparation-discuss and agree on requirements
7. Survey on open spaces- discuss and complete

08/07/2020- Original signed by Clerk

Mrs B Clayden, Colgate Parish clerk

36 Leighlands, Pound Hill, Crawley, West Sussex, RH10 3DW

[Clerk@colgatefaygate.com](mailto:Clerk@colgatefaygate.com)

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## 8. Readoption of policies listed below- no recommended updates.

[2019 Retention Policy](#)

[2019 Winter Maintenance Plan](#)

[Colgate ITSecurity Policy](#) 2018

[2019 Risk Assessment](#)

[Code of Conduct 2019](#)

[Grievance Policy reviewed Sept 2019](#)

[Health and SafetyPolicy 2019](#)

[Sept 2019 Defibrillator Policy](#)

[Colgate Pension Discretionary Policy 2017](#)

[Equal Opportunity Policy -Sept 2019](#)

[Complaints Procedure -9th May 2016 revised 10th july 2017](#)

[Communication Policy Inc. Social Media and Website Policy revised 2019-sept](#)

## 9. Update and review -matters outstanding before Covid 19

**New laptop/Tablet for planning meetings**

**Vehicle Activated signs**

**Online banking**

## 10. Dates of next meeting

**14<sup>th</sup>Sept,12<sup>th</sup>Oct,9<sup>th</sup> Nov,11<sup>th</sup>Jan,8<sup>th</sup>Feb,8<sup>th</sup>March-(Annual community meeting),12<sup>th</sup> April 10<sup>th</sup> May (Council Annual Meeting- re-election of chair).**

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Original agenda signed by the clerk-Beverly Clayden.....7/5/20

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Mrs B Clayden, Colgate Parish clerk

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