

# COLGATE PARISH COUNCIL

Members of Colgate Parish Council are summoned to a full Council meeting on Monday, 14<sup>th</sup> January 2019 at 7.30pm in The Club house, Durrants Village, Faygate.

The public should be aware that being present at a meeting of the council will be deemed as the person given consent to being recorded (photographed, film or audio recording) at the meeting, by any person present.

All associated documents can be found on the website [www.colgatefaygate.com](http://www.colgatefaygate.com)

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A representative from AgeUK will give a presentation on AgeUK before the meeting commences.

## AGENDA

**1. Apologies for absence.**

**2. Declarations of Interest by Councillors on any matter on this Agenda.**

**3. Agree the Minutes of the Full Council Meeting held on 12<sup>th</sup> November 2018 and Planning minutes on 21<sup>st</sup> November and 5<sup>th</sup> and 19<sup>th</sup> December.**

**4. Members of the Public – are invited to speak to the Council on any matters of concern.**

**5. Updates from the County Councillor, District Councillor, Chair and Clerk.**

St Johns (BC)  
Post box (BC)  
Colgate Noticeboard(BC)

**6. Election.**

Updates from the Clerk

**7. Social Media and discuss name changes**

- a) Discuss change of Name- to lose Parish from the title of the council.
- b) Discuss and agree whether Colgate PC should set up a Facebook page and on what status. (report sent to councillors)
- c) Operation London Bridge- discuss whether Colgate PC want Vision ICT to black out the website in the event of the Queen's death (cost of £35 plus VAT)

**8. Transport**

- a) Update on speed reduction(SG)
- b) Update on new speed survey(BC)
- c) Discuss the issues of safety and accessibility surrounding the A264 (RC)

**9. Finance –** a) Bills paid since last meeting, b) Bills to pay, c) Account Balances, d) expenses, e) Budget 19/20–agree, f) agree precept sum, g) Budget versus expenditure 18/19.

**10. GDPR**

- a) Agree to adopt the Privacy policy, Retention Policy, and other associated documents previously distributed to councillors
- b) Discuss and agree whether each councillor should have a council e mail address- good practise. Cost of £4.00 per councillor per month.
- c) What's next- investigate the cost of making the website more securer and confirming with GDPR- Info that Colgate PC is now GDPR compliant on completion of the above mentioned actions.

**11. Report on training, meetings or consultations.**

**12. Safety check report-(VF)**

**13. Village Hall, Colgate –**

Discuss the issue raised by a resident about the overgrown trees located in the village hall. (CC)

**14. Agree the date of the next year's meeting:11<sup>th</sup> Feb-Colgate,11<sup>th</sup> March-Faygate,8<sup>th</sup> April-Colgate (Annual Meeting),13<sup>th</sup> May-Faygate (Formal Parish Council Annual Meeting).**

**BP want to attend the meeting on 11<sup>th</sup> Feb. with regards to a petrol station application on the A264**