

COLGATE PARISH COUNCIL

Councillors are summoned to a Full Council Meeting which will be held on 12th May 2025 at 7.30pm Colgate Village Hall.

The public should be aware that being present at a meeting of the Council or one of its committees or Sub-Committees will be deemed as the person having given consent to being recorded (photograph, film, or audio recording) at the meeting, by any person present.

Agenda

1. a) Election of Chair and Vice Chair, Nomination of Councillors to specific responsibility, elect Councillors to represent the Councils at HALC, WSALC and NALC. Agree membership and appointments.

Chair -Cllr Marley

Vice Chair -Cllr Crosdil

Planning responsibility-**Vacant**

Finance responsibility. -Cllr Davies

HALC/WSALC rep.x2 -Chair and Cllr Davies

Community Rep for Gatwick airport.-Cllr Calvert

Complaints committee (x3)Cllr Finnegan, Cllr Garley and Cllr Humphreys

Health and Safety Rep. -Cllr Finnegan

Internal Auditor-Mark Mulberry Ass.

Agree membership to Associations. (Society of Local Councils Clerks, National Ass.Local Councils., West Sussex Ass.of Local Council, Horsham Ass. Of Local Council, GACC)

GDPR-GDPR-info

IT support-Netcom It

Website provider-VisionICT

Preferred contractor:

Grasstex

Buchanan and Curwen

Zurich Insurance provider

Kilnwood Property Maintenance

Wilbar Associates

b) Chair and vice chair to sign a letter of Acceptance.

c) All Councillors to provide a new Register of Interest if there have been any changes since the last ROI.

05/05/2025- Original signed by Clerk.

Mrs B Clayden, Colgate Parish Clerk

Clerk@colgatefaygate.com

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d) Agree that the Council meets the criteria to use the Powers of Competency
A power introduced by section 1(1) of the Localism Act 2011 and section 24 of the Local Government and Elections (Wales) Act 2021 respectively which allows local authorities in England and relevant authorities in Wales to do anything an individual can do, unless prohibited by law (and subject to public law principles). Councils can use this power if two thirds of the Councillors have been voted in during an election (or an election was uncontested) and the Clerk holds the CILCA qualification.

2. Apologies and Register of Interest on items on the agenda.

3. Agree the minutes of Full Council on 14th April and Planning meeting on 16th April.

Draft minutes can be found on www.colgatefaygate.com

4. Meeting opened.

a) members of the public to speak on matters connected to the agenda and other matters which can be noted but no decision can be made.

b) For District and County Councillors to speak on any matters including updates from the District and County Council.

5. Finance-

Update and Agree:

a) payments for April/May

b) Bills to be paid May/June

c) Internal audit Report

d) End of year -Agree and sign off the AGAR section 1 and 2 and associated documents.

i. Annual Governance Statement approved by Council.

ii. Accounting statement approved by the Council.

III. Agree the Notice of Public Rights dates.

iv. Agree Reserves

v. Agree Bank Reconciliation

f) Staff Expenses

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g) Grant Application

- Air Ambulance £500
- 4 sight -£260

h) Submission of any projects from CIL monies held by HDC

Complete one form for each project you would like the Council to consider for funding. Some responses require evidence of the background to any joint funding status, as well as feasibility and other preparatory work Forms to be submitted by 13th June.

6. Transport/Travel/Highways.

- Vehicle Activated Sign.

7. External meeting

Opportunity for Councillors to update the Council on any meetings attended.

8. Parish Assets

- Next Report on all assets due May 2025 including defibs monthly check. (VF)
- Fingerpost- update

9. Climate Change and Sustainability. (BH)

www.horsham.gov.uk/climate-and-environment/community-climate-fund.

10. Email domain

Discuss the advantages of converting to a gov.uk domain name .

11. Clerk Vacancy

Updates

12. Governance review

Discuss whether the council want to request a governance review and implications for Kilnwood Vale, Colgate and Faygate should boundaries change.(CC)

13. Dates and times of next meeting: Locations and dates may be subject to change.

Monday at 7.30pm on

2025

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COLGATE PARISH COUNCIL

9th June- Durrants Village

14th July-Colgate Village Hall.

15th September -Durrants Village

13th October-Colgate Village Hall

10th November-Durrants Village

2026

12th January -Colgate Village Hall

9th February-Durrants Village

9th March-Colgate Village Hall

13th April-Durrants Village

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