

COLGATE PARISH COUNCIL

Councillors are summoned to a Full Council Meeting which will be held on 14th April 2025 at 7.30pm Durrant Village Retirement Village

The public should be aware that being present at a meeting of the Council or one of its committees or Sub-Committees will be deemed as the person having given consent to being recorded (photograph, film, or audio recording) at the meeting, by any person present.

Agenda

1. Apologies

2. Register of Interest on items on the agenda.

- 3.** Agree the minutes of Full Council on 10th February and Planning minutes on 12th and 26th March . Draft minutes can be found on www.colgatefaygate.com

4. Meeting opened.

- a) for members of the public to speak on matters connected to the agenda and other matters which can be noted but no decision can be made.

Protocol for members of the public during a Council meeting

- b) For District and County Councillors to speak on any matters including updates from the District and County Council. Due to the general election and purdah District and County Councillors may only give updates on existing matters.

5. Finance

Update, discuss and agree:

- a) Cheque/ payments for Feb/March/April/
- b) Cheques/payments to be paid March/April/May
- c) Account summary.
- d) Agree the Q4 budget v Expenses.
- e) Agree the bank reconciliation with the accounts for year 24-25.
- f) Agree the general and earmarked reserves for 24-25.
- g) Expenses.- Annual leave

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- h) End of year (subject to the internal audit report)
 - I. Agree Annual Governance Statement 24-25
 - II. Agree Accounting statement 24-25.
 - III. Agree the period for the Exercise of Public rights.
- i) Discuss taking out a warranty on Vas signs £199 for 3 years.
- j) Grant Application-£1000 Rangers Lodge Wildlife Hospital.
- k) Discuss increasing the Councils Insurance policy by £100 to include the four finger posts.
- l) Discuss repairs to the fingerposts.
Fingerpost review-Member of public contacted the PC with regards to 4 finger posts in the Parish requesting shrubbery cutback and maintenance. Councillors to discuss the quotes for repair of one fingerpost and decide on actions. An arm was also knock off the fingerpost by St Saviours church which will also have to be repaired.

6. Transport/Travel/Highways.

- Vehicle Activated Sign. (SD)

7. External meeting

Opportunity for Councillors to update the Council on any meetings attended.

Sussex Police Rural Crime Team – Street Surgery Invitation for Your Parish- Would the PC want to invite the Street surgery Team to Colgate?

8. Parish Assets

Next report on all assets due May 2025 including defibs monthly check. (VF)

- Monthly defib report and quarterly report on all assets.
- Bus stops and litter.

9. Climate Change and Sustainability. (BH)

10. Adoption/Readoption/changes of the following policies:

Risk Ass policy Readoption no changes.

fees and costs Readoption no changes.

Standings Orders Amendments and Readoption

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Financial Regulations amendments and adoption

11. Recruitment of Clerk's Vacancy-

Update and to discuss alternative sources to advertise the post.

12. Dates and times of next meeting: Locations and dates may be subject to change.

Monday at 7.30pm on

2025

12th May – Colgate VH (Annual Council meeting – Election of Chair and set the date of the yearly meetings).

Original agenda signed by the Clerk-Beverly Clayden.....8th April 2025