

# COLGATE PARISH COUNCIL

**Councillors are summoned to a Full Council Meeting which will be held on 10<sup>th</sup> February 2025 at 7.30pm Durrant Village Retirement Home.**

The public should be aware that being present at a meeting of the Council or one of its committees or Sub-Committees will be deemed as the person having given consent to being recorded (photograph, film, or audio recording) at the meeting, by any person present.

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## Agenda

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### 1. Apologies

### 2. Register of Interest on items on the agenda.

3. Agree the minutes of Full Council on 13<sup>th</sup> January and Planning minutes on 22<sup>nd</sup> January . Draft minutes can be found on [www.colgatefaygate.com](http://www.colgatefaygate.com)

### 4. Meeting opened.

- a) for members of the public to speak on matters connected to the agenda and other matters which can be noted but no decision can be made.

[Protocol for members of the public during a Council meeting](#)

- b) For District and County Councillors to speak on any matters including updates from the District and County Council. Due to the general election and purdah District and County Councillors may only give updates on existing matters.

### 5. Finance

Update, discuss and agree:

- a) Cheque/ payments for Jan/Feb
- b) Cheques/payments to be paid Feb/March
- c) Account summary.
- d) Grant Application-Colgate Village Hall ( playground Equipment) £1000-2500
- e) Expenses.-

### 6. Transport/Travel/Highways.

- Vehicle Activated Sign. (SD)

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## 7. External meeting

Opportunity for Councillors to update the Council on any meetings attended.

## 8. Parish Assets

Next report on all assets due February 2025 including defibs monthly check. (VF)

- Monthly defib report and quarterly report on all assets.
- Bus stops and litter.
- Fingerpost review-Member of public contacted the PC with regards to 4 finger posts in the Parish requesting shrubbery cutback and maintenance. Councillors to discuss the quotes for repair of one fingerpost and decide on actions.
- Defibrillator Cabinet – Faygate
- Printer.

## 9. Climate Change and Sustainability. (BH)

## 10. Recruitment of Clerk Vacancy-

Update.

## 11. Community meeting

Discuss and agree format and speakers for the event.

## 12. Dates and times of next meeting: Locations and dates may be subject to change.

Monday at 7.30pm on

2025

10<sup>th</sup> March – Colgate VH (Annual Community Meeting)

14<sup>th</sup> April -Durrants Village

12<sup>th</sup> May – Colgate VH (Annual Council meeting – Election of Chair)

Original agenda signed by the Clerk-Beverly Clayden.....7<sup>th</sup> January 2025

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