

COLGATE PARISH COUNCIL

Councillors are summoned to a Full Council Meeting which will be held on 8th July 2024 at 7.30pm Colgate Village Hall.

The public should be aware that being present at a meeting of the Council or one of its committees or Sub-Committees will be deemed as the person having given consent to being recorded (photograph, film, or audio recording) at the meeting, by any person present.

Agenda

1. Apologies

2. Register of Interest on items on the agenda.

3. Agree the minutes of Full Council on 10th June and Planning minutes on 12th June and 26th July.

Draft minutes can be found on www.colgatefaygate.com

4. Meeting opened.

- a) for members of the public to speak on matters connected to the agenda and other matters which can be noted but no decision can be made.

[Protocol for members of the public during a Council meeting](#)

- b) For District and County Councillors to speak on any matters including updates from the District and County Council. Due to the general election and purdah District and County Councillors may only give updates on existing matters.

5. Finance

Update, discuss and agree:

- a) Cheque/ payments for June/ July
- b) Cheques/payments to be paid July/August/sept.
- c) Account summary.
- d) Grant Application-St Catherines application
- e) Expenses-May- June
- f) Quarterly figures

6. Transport/Travel/Highways.

- Update on noise camera with number plate recognition. (TH)
- Vehicle Activated Sign. (SD)

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7. External meeting

Opportunity for Councillors to update the Council on any meetings attended.

8. Parish Assets

- Next report on all assets due August 2024 including defibs monthly check. (VF)
- Update on noticeboard.
- Defibrillator – discuss replacement or use outside of warranty.

Background: Both of the warranties on the units (Colgate VH and Faygate garage) expired in 2023. Batteries are due for renewal 2025 and 2026 (£350 per battery). New strap required for Colgate unit (£10). The Sussex Heart Charity have confirmed that so long as pads and batteries are in date and good working order the actual unit should be fine. They suggested on our monthly check to open the unit and make sure the battery status indicator on the left side at the bottom of the unit and the service indicator light (will be lit if a service is needed) are not causing any concern. Cardiac science said the following: The Cardiac Science G5 came with an 8-year warranty through the manufacturer. They are guaranteed to function through the 8 years - after, it is recommended to replace so you always have a unit within warranty.

New units to buy are about £800-£1000. London Heart has a grant for a unit for £660. New battery costs approx. £350 per battery.

- Salt bin audit due by the end of July.

9. Climate Change and Sustainability. (BH)

- Update on the tour with Sussex Wildlife Trust.

10. Faygate Village-updates

- Discuss solutions to combat Litter in bus shelter by BP garage.

Background: Metrobus have received complaints about the amount of litter in the bus shelter by the BP garage. Clerk contacted litter warden who stated that there has been an increase in litter in and around the bus stop and put it down to the BP shop selling sandwiches etc.

11. Adopt the New Model Financial regulations.

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12. Dates and times of next meeting: Locations and dates may be subject to change.

Monday at 7.30pm on

2024

8th July -Colgate VH

16th September-Durrants Village

14th October -Colgate VH

11th November- Durrants Village

2025

13th January-Colgate VH

10th February-Durrants Village

10th March – Colgate VH (Annual Community Meeting)

14th April -Durrants Village

12th May – Colgate VH (Annual Council meeting – Election of Chair)

Original agenda signed by the clerk-Beverly Clayden.....3rd July 2024.