

# COLGATE PARISH COUNCIL

**Councillors are summoned to a Full Council Meeting which will be held on 10<sup>th</sup> June 2024 at 7.30pm Durrants Village Meeting Room.**

The public should be aware that being present at a meeting of the Council or one of its committees or Sub-Committees will be deemed as the person having given consent to being recorded (photograph, film, or audio recording) at the meeting, by any person present.

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## Agenda

**A representative of Save Ifield West will address the Council with an update on the proposed development at West of Ifield before the meeting commences. (7.30-7.45pm)**

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**1. Apologies**

**2. Register of Interest on items on the agenda.**

**3.** Agree the minutes of Full Council on 13th May and Planning minutes on 29<sup>th</sup> May.  
Draft minutes can be found on [www.colgatefaygate.com](http://www.colgatefaygate.com)

**4. Meeting opened.**

- a) for members of the public to speak on matters connected to the agenda and other matters which can be noted but no decision can be made.

[Protocol for members of the public during a Council meeting](#)

- b) For District and County Councillors to speak on any matters including updates from the District and County Council. Due to the general election and purdah District and County Councillors may only give updates on existing matters.

**5. Finance**

Update, discuss and agree:

- a) Cheque/ payments for May/June
- b) Cheques/payments to be paid June/July
- c) Account summary.
- d) Grant Application-
- e) Expenses-None
- f) End of year (AGAR) -update

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Notices posted 1<sup>st</sup> June and will run from 3<sup>rd</sup> June to 12<sup>th</sup> July. All paperwork was sent to the external auditor 28<sup>th</sup> May. All relevant documents are available on the website for members of the public to scrutinise.

[Notice of Public Rights](#)

<http://www.colgatefaygate.com/Finance.aspx>

## 6. Transport/Travel/Highways.

- Update on noise camera with number plate recognition. (TH)
- Vehicle Activated Sign. (SD)

## 7. External meeting

Opportunity for Councillors to update the Council on any meetings attended.

CLlr Finnegan- Meeting with police

Councillors- Meeting the new PCSO (Chrissie Symonds)

## 8. Parish Assets

- Next Report on all assets due August 2024 including defibs monthly check. (VF)

Update on wobbly noticeboard.

## 9. Climate Change and Sustainability. (BH)

- Electric car charging points update. Consultation on proposed electric charging points sites consultation closes 21<sup>st</sup> June.

<https://yourvoice.westsussex.gov.uk/ev-chargepoints>

- Discuss the proposal from Believ (electric point providers) (BH)  
X2 Electric charge points located at Colgate VH.
- BH to update the council on the Pollination Education Station.

*Sussex Green Living is getting Sussex buzzing again. An exciting collaboration between businesses, parish councils, schools and churches see the installation of handcrafted pallet wood Pollination Education Stations, to provide a safe, eco-luxury haven for our essential winged friends.*

# COLGATE PARISH COUNCIL

## 10. Kilnwood Vale

- Racing along A264

## 11. Faygate Village-updates

- The library ticket will cost £5 instead of £15 as per the Durrants village Trial.
- PROW 1593. Report of being overgrown.

Reply from WSCC: *Thank you for your report requesting clearance on Footpath 1593 in Colgate. The path you have identified is on our summer clearance programme for this year (issue reference 17595) and surface vegetation will be cut by our contractor. Any side and overhead vegetation is the responsibility of the landowner.*

*The summer clearance contract runs from June through to September and the surface vegetation will be cut during this period. The contractor has over 300km of rights of way to cut and works through the county as efficiently as possible. I regret I am unable to be more precise with when this path will be cut.*

- Discuss solutions to combat Litter in bus shelter by BP garage.

*Background: Metrobus have received complaints about the amount of litter in the bus shelter by the BP garage. Clerk contacted litter warden who stated that there has been an increase in litter in and around the bus stop and put it down to the BP shop selling sandwiches etc. Potential solutions:*

- a) Ask the litter warden to cover this area every week but this would impact on other areas of the Parish and may mean increasing the Litter Warden hours which would need to be discussed with the Litter Warden
- b) Provide a fixed, large bin in the shelter and ask the litter warden to empty it ever 2-3 weeks.
- c) Provide a bin and HDC will charge £3.15 per bin per week to empty and dispose of rubbish and insert new bin bag. (£163.80 annual cost)

## 12. Dates and times of next meeting: Locations and dates may be subject to change.

**Monday at 7.30pm on**

**2024**

**10<sup>th</sup> June-Durrants Village**

**15<sup>th</sup> July -Colgate VH**

**16<sup>th</sup> September-Durrants Village**

# **COLGATE PARISH COUNCIL**

**14<sup>th</sup> October -Colgate VH**

**11<sup>th</sup> November- Durrants Village**

**2025**

**13<sup>th</sup> January-Colgate VH**

**10<sup>th</sup> February-Durrants Village**

**10<sup>th</sup> March – Colgate VH (Annual Community Meeting)**

**14<sup>th</sup> April -Durrants Village**

**12<sup>th</sup> May – Colgate VH (Annual Council meeting – Election of Chair)**

Original agenda signed by the clerk-Beverly Clayden.....5<sup>th</sup> June 2024.