

COLGATE PARISH COUNCIL

Councillors are summoned to a Full Council Meeting which will be held on 17th April 2023 at 7.30pm Durrants Village

The public should be aware that being present at a meeting of the Council or one of its committees or Sub-Committees will be deemed as the person having given consent to being recorded (photograph, film, or audio recording) at the meeting, by any person present.

Agenda

1. **Apologies**
2. **Register of Interest on items on the agenda.**
3. **Agree the minutes of Full Council on 13th February and Planning meetings on 22nd March and 29th March.**

Draft minutes can be found on www.colgatefaygate.com

4. **Meeting opened.**

- a) for members of the public to speak on matters connected to the agenda and other matters which can be noted but no decision can be made.

[Protocol for members of the public during a Council meeting](#)

- b) For District and County Councillors to speak on any matters including updates from the District and County Council.

5. **Finance-**

Update and Agree:

- a) Cheque/ payments for March/April
- b) Cheques/payments to be paid March/ April/May.
- c) Report on accounts- End of year. Internal auditor visit (remote) May 6th.
- d) Grant Application-None
- e) Expenses
- f) Reserves
- g) Pension Pooling Agreement and Ill health insurance.

12/04/2023- Original signed by Clerk.

Mrs B Clayden, Colgate Parish clerk

36 Leighlands, Pound Hill, Crawley, West Sussex, RH10 3DW

Clerk@colgatefaygate.com

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h) New Insurance quotes x3 Zurich, BHH and Hiscock

6. Transport/Travel/Highways.

- Traffic Regulation Orders -applying for speed limits WSCC new processes (SG)

7. External meeting

Opportunity for Councillors to update the Council on any meetings attended.

8. Election update

Colgate PC has a non-contested election. Eight nominations were accepted leaving one vacant position which can be co-opted to after 9th May. The co-option can be advertised until 9th May. Any application received prior to this date will be considered at the meeting held on 15th May under the normal procedure for co-option.

9. Parish Assets

Next Report on assets due My 2023. (VF)

- Defibs – monthly check.
- Salt bins/reserves – update. (BC)
- Discuss and decide whether to proceed with the Registering of Community Assets. (Colgate and Faygate VH).
Documents distributed to Councillors prior to meeting. (C/F)
Clerk spoke to other Clerks who stated that ascertaining landownership was the key issues when completing the application.
- Public Realm item. Discuss whether the following should be registered.
X2 post box, x1 fingerpost.

Sussex Heritage Trust on the campaign to protect and preserve the Public Realm. The Trust is a registered charity established in 1977 to preserve, improve and encourage the appreciation of the architecture and natural landscape of Sussex.

https://docs.google.com/forms/d/e/1FAIpQLSewDIKURD6lz2EuxKInkUBICuKt1w2e94ZVfdsPbq_bIQjeLA/viewform?usp=sharing

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10. Climate Change and Sustainability. (BH)

- Air quality outside Colgate School, Blackhouse Road

11. Social Media/Communication

Website and social media to improve engagement with members of the public. (BH)

With the growth in the Parish population and the disconnect between KVV which holds the large majority of that population, and the rest of the Parish should the Council consider investing time, effort, and money in updating and improving our communication with the population as a whole.

12. Standing Order and Financial regulations to be review and readopted. No recommended changes.

In addition all other policies to be review. No recommendation for changes.

<https://v6admin.visionict.com/Sites/153/Do.cuments.aspx>

13. Noticeboards – Kilnwood Vale

Update: HDC planning help desk have suggested Colgate PC make a pre planning application to ascertain whether planning permission for a new noticeboard is required. Cost of the pre planning application is £30. Before proceeding with the application, the Clerk has asked the management company at Kilnwood Vale to check that Crest Nicholson approve the new noticeboard.

14. Dates and times of next meeting: Locations and dates may be subject to change.

Monday at 7.30pm on

15th May-Colgate (Full Annual Council Meeting-Election of Chair/Vice Chair and Councillor's responsibilities)- former date changed due to elections and Coronation.

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Original agenda signed by the clerk-Beverly Clayden.....11th April 2023.

12/04/2023- Original signed by Clerk.

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