

# COLGATE PARISH COUNCIL

**Councillors are summoned to a Full Council Meeting which will be held on 13<sup>th</sup> February  
2023 at 7.30pm Durrants Village**

The public should be aware that being present at a meeting of the Council or one of its committees or Sub-Committees will be deemed as the person having given consent to being recorded (photograph, film, or audio recording) at the meeting, by any person present.

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## Agenda

1. **Apologies**
2. **Register of Interest on items on the agenda.**
3. **Agree the minutes of Full Council on 9th January and Planning meetings on 11<sup>th</sup> January and 1<sup>st</sup> February.**  
Draft minutes can be found on [www.colgatefaygate.com](http://www.colgatefaygate.com)
4. **Meeting opened.**
  - a) for members of the public to speak on matters connected to the agenda and other matters which can be noted but no decision can be made.  
  
[Protocol for members of the public during a Council meeting](#)
  - b) For District and County Councillors to speak on any matters including updates from the District and County Council.
5. **Finance-**  
  
Update and Agree:
  - a) Cheque/ payments for January/February
  - b) Cheques/payments to be paid January/ February/March/ April.
  - c) Report on accounts
  - d) Grant Application
  - e) Expenses

08/02/2023- Original signed by Clerk.

Mrs B Clayden, Colgate Parish clerk

36 Leighlands, Pound Hill, Crawley, West Sussex, RH10 3DW

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## 6. Update on outstanding project

- Replacement of x2 defib cabinets

## 7. Transport/Travel/Highways.

Updates if available on

- Formal application to reduce speed limit permanently on Old Crawley Road. (SG)
- Missing village gate/ bus stop levels- little Clover Farm development. Member of public also complained about the mess the site has been left in.
- Discuss and propose other areas of shrubbery cut back that PC may want to send WSCC letter asking landowner for the shrubbery to be trimmed back. (C/F)
- VAS data (SG)
- New WSCC Traffic Regulation rules. Cllr Garley proposes that the Parish Council apply for the length of Forest Road to become 40mph.
- Cllr Garley has proposed the Parish Council apply to close Forest Road on 8<sup>th</sup> May, Coronation weekend in order to carry out a litter pick as part of the volunteering legacy - <https://www.royal.uk/coronation-weekend-plans-announced>

A member of the Council will need to head up this initiative and a risk assessment will be required and PPE for each volunteer including a high viz jacket as the road will still be open for access and emergency services. Road closure is free due to the Coronation weekend.

## 8. External meeting

Opportunity for Councillors to update the Council on any meetings attended.  
Wilder Horsham-(BH)  
Gatwick Airport-(RC)  
Pensions – (SD)  
And any others.

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## 9. Parish Assets

Next Report on assets due January 2023. (VF)

- Defibs – monthly check.
- Salt bins/reserves – update. (BC)
- Discuss and decide whether to proceed with the Registering of Community Assets. (Colgate and Faygate VH). Documents distributed to Councillors prior to meeting. (C/F)

## 10. Climate Change and Sustainability. (BH)

- Review/update the Climate Change Plan draft copy.
- Cllr Humphrey's has requested £200 approx. for expenditure on the storage facility and PPE in relation to a recycling site located at Colgate Village Hall pilot scheme.

## 11. Boundary changes.

As a result of the newly published electoral roll 2023, the Clerk was asked to research the process for creating a new parish council and the viability of the formation of a new Parish Council.

Councillors will discuss and vote on whether this action should be pursued further.

## 12. Noticeboards – Kilnwood Vale

Discuss and decide the request from Kilnwood Vale residents to install a noticeboard located at the park instead of waiting for the community hall to be built which appears delayed because of water neutrality and number of units have yet to be built to trigger the building of the Community Hall.

Background and update from KWV:

*'The area of Kilnwood Vale (Rainbow Field, the playground etc) has now been handed over to the Kilnwood Vale Management Company - so Crest are no longer involved with upkeep/maintenance. Priem oversee now. If the existing noticeboard is of no use and the Parish Council wish to meet the cost to replace the existing board with a more suitable alternative which would enable proper use then Priem / the Residents Committee are*

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*unlikely to object. Priem would just need to be sent proposals of design etc. so that they can review and seek Committee approval. In terms of a notice board outside the Community Centre (should it ever be built!) then this would be separate and remain under the authority of Crest, again until build / handover to the management company is complete. So any design change ahead of installation would need to be discussed with Crest. Given that they haven't started building the area at all , it could be another year or two before it is at a useable stage.'*

The PC hold £2700 in reserves for the noticeboard and installation.

**13. Dates and times of next meeting: Locations and dates may be subject to change.**

**Monday at 7.30pm on**

**13<sup>th</sup> February-Durrants**

**13<sup>th</sup> March- Colgate (Annual Community Meeting- no decisions)-**

**17<sup>th</sup> April -Durrants( end of year accounts sign off) Durrants**

**15<sup>th</sup> or 22<sup>nd</sup> May-Colgate (Full Annual Council Meeting-Election of Chair/Vice Chair and Councillor's responsibilities)-changed due to elections and Coronation.**

Original agenda signed by the clerk-Beverly Clayden..... 8<sup>th</sup> February 2023.

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Mrs B Clayden, Colgate Parish clerk

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