

# COLGATE PARISH COUNCIL

**Councillors are summoned to a Full Council Meeting which will be held on 9<sup>th</sup> January 2023 at 7.30pm Colgate Village Hall**

The public should be aware that being present at a meeting of the Council or one of its committees or Sub-Committees will be deemed as the person having given consent to being recorded (photograph, film, or audio recording) at the meeting, by any person present.

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## Agenda

1. **Apologies**
2. **Register of Interest on items on the agenda.**
3. **Agree the minutes of Full Council 14<sup>th</sup> November and Planning meetings on 30<sup>th</sup> November and 21<sup>st</sup> December 2022**  
Draft minutes can be found on [www.colgatefaygate.com](http://www.colgatefaygate.com)
4. **Meeting opened.**
  - a) for members of the public to speak on matters connected to the agenda and other matters which can be noted but no decision can be made.  
  
[Protocol for members of the public during a council meeting](#)
  - b) For District and County Councillors to speak on any matters including updates from the District and County council.
  - c) PSCO Evans
5. **Finance-**  
  
Update and Agree:
  - a) Cheque/ payments for November/December/ January
  - b) Cheques/payments to be paid January/ February.
  - c) Report on accounts and quarterly figure
  - d) Grant Application
  - e) Expenses

04/01/2023- Original signed by Clerk.

Mrs B Clayden, Colgate Parish clerk

36 Leighlands, Pound Hill, Crawley, West Sussex, RH10 3DW

[Clerk@colgatefaygate.com](mailto:Clerk@colgatefaygate.com)

# COLGATE PARISH COUNCIL

f) Draft budget 23/24- agree

g) Agree the following in regard to shrubbery cut back

- to use the monies from reserves to pay for the shrubbery cut back on Forest Road (to keep the VAS sign viable).
- Agree that the shrubbery cut back should be an annual expense from the contingency monies every Nov. to ensure the PC assets can function.
- Agree Grasstex are the contractors to conduct annual cut back on Forest Road.

## 6. Update on outstanding project

- Replacement of x2 defib cabinets
- Community Highways Scheme- Faygate Lane. WSCC confirmed receipt and decision to be made by October.
- Speeding bikes on A264
- Durrants Village – Use of facilities.

## 7. Transport/Travel/Highways.

Updates if available on

- Formal application to reduce speed limit permanently on Old Crawley Road. (SG)
- Missing village gate/ bus stop levels- little Clover Farm development. Member of public also complained about the mess the site has been left in.
- Discuss other areas of shrubbery cut back that PC may want to finance.
- Durrant Village email- Access to bus stop and new IVG retirement home in Horsham.

## 8. External meeting

Opportunity for councillors to update the council on any meetings attended.

**HALC**

## 9. Parish Assets

Next Report on assets due January 2023. (VF)

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- Defibs should continue to be checked monthly.
- Salt bins – update.
- Registering Community Assets. (Colgate and Faygate VH). Documents distributed to councillors prior to meeting.

## 10. Climate Change and Sustainability. (BH)

11. Dates and times of next meeting: Locations and dates may be subject to change.

**Monday at 7.30pm on**

**9<sup>th</sup> January-Colgate 2023 (PCSO Evans to attend)**

**13<sup>th</sup> February-Durrants**

**13<sup>th</sup> March- Colgate (Annual Community Meeting- no decisions)**

**17<sup>th</sup> April -Durrants**

**8<sup>th</sup> May-Colgate (Full Annual Council Meeting-Election of Chair/Vice Chair and Councillor's responsibilities)**

Original agenda signed by the clerk-Beverly Clayden..... 4<sup>th</sup> January 2023.

04/01/2023- Original signed by Clerk.

Mrs B Clayden, Colgate Parish clerk

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