

COLGATE PARISH COUNCIL

**Councillors are summoned to a Full Council Meeting which will be held on 9th May 2022 at
7.30pm Colgate Village Hall**

The public should be aware that being present at a meeting of the Council or one of its committees or Sub-Committees will be deemed as the person having given consent to being recorded (photograph, film, or audio recording) at the meeting, by any person present.

We welcome the use of masks and social distancing.

Agenda

- 1. a) Election of Chair and Vice Chair, Nomination of councillors to specific responsibility, elect councillors to represent the councils at HALC, WSALC and NALC. Agree membership and appointments.**

Chair

Vice Chair

Planning responsibility

Finance responsibility

HALC/SALC rep.x2

Community Rep for Gatwick airport.

Complaints committee (x3)

Health and Safety Rep.

Internal Auditor-Mark Mulberry Ass.

Agree membership to Associations. (Society of Local Councils Clerks, National Ass.Local Councils., West Sussex Ass.of Local Council, Horsham Ass. Of Local Council, GACC)

GDPR-GDPR-info

IT support-Netcom It

Website provider-VisionICT

b) All councillors to sign an updated Office of Acceptance

c) All councillors to provide a new Register of Interest if their existing Register of Interests needs updating.

- 2. Apologies and Register of Interest on items on the agenda.**

- 3. Agree the minutes of Full Council on 11th April and Planning meeting on 21st April. Draft minutes can be found on www.colgatefaygate.com**

- 4. Meeting opened.**

04/05/2022- Original signed by Clerk.

Mrs B Clayden, Colgate Parish clerk

36 Leighlands, Pound Hill, Crawley, West Sussex, RH10 3DW

Clerk@colgatefaygate.com

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- a) for members of the public to speak on matters connected to the agenda and other matters which can be noted but no decision can be made.
- b) For District and County Councillors to speak on any matters including updates from the District and County council.

5. Finance-

Update and Agree:

- a) Cheque payments for April/May
- b) Cheques to be paid May/June
- c) Report on accounts.
- d) Internal audit
- e) Agree and sign off the AGAR section 1 and 2
 - I. Accounting statement approved by the council
 - II. Annual Governance Statement approved by council
 - III. Agree the Notice of Public Rights dates.
- e) Online banking-update.
- f) Grant Application-

6. Update on outstanding projects

- Defibrillators-
- Grouse road shrubbery-update
- Community highways scheme- Faygate Lane. On hold until traffic data is collected. Application must be submitted by July 22.

7. Transport/Travel.

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Updates if available on

- Vehicle Activated signs
- Speed Watch/speed gun
- Formal application to reduce speed permanently on Old Crawley Road.
- Bus service consultation-discuss any comments from PC.

#WestSussBus - a long-term engagement project - to collect views, suggestions and ideas about local bus services. It's on the WSCC engagement hub and here is the address:<https://yourvoice.westsussex.gov.uk/westsussbus>

8. External meeting

Opportunity for councillors to update the council on any meetings attended.

9. Parish Assets

Report on assets-July 2022. (VF)

Defibs should continue to be checked monthly.

10. Adoption of the update policy on Colgate's Governance of Defibrillators

11. Dates and times of next meeting: Locations and dates may be subject to change.

Monday at 7.30pm on

13th June – Durrants

11th July-Colgate

12th September-Durrants

10th October-Colgate

14th November -Durrants

9th January-Colgate 2023

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13th February-Durrants

13th March- Colgate (Annual Community Meeting- no decisions)

17th April -Durrants

8th May-Colgate (Full Annual Council meeting-election of chair)

Original agenda signed by the clerk-Beverly Clayden..... 4th May 2022.

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