

COLGATE PARISH COUNCIL

Councillors are summoned to a Full Council Meeting which will be held on 12th July at
7.30pm Faygate Village Hall. Outside

The public should be aware that being present at a meeting of the Council or one of its committees or Sub-Committees will be deemed as the person having given consent to being recorded (photograph, film, or audio recording) at the meeting, by any person present.

Agenda

Due to ongoing Covid restrictions meetings where possible will be held outside. Please bring your own deckchair to sit on. Numbers are limited if outside to 30 people. Social distancing will apply, and mask should be worn unless speaking. Ensure appropriate clothing is worn. You should bring your own water bottle, pens and paper to the meeting.

If we need to use Faygate village hall the maximum number of people will be 20. Members of the public are encouraged to send any questions to the clerk prior to the meeting in case maximum attendance is reached. Social distancing will apply, mask wearing is essential indoors unless you are speaking. Hand sanitisers will be available. Please bring your own chairs, pens, and paperwork. Ventilation will be via windows and doors. Toilets and hand washing facilities will be used at your own risk. Name and telephone numbers will be collected and held for 2 weeks after the meeting for track and trace purposes. Risk assessment attached.

clerk@colgatefaygate.com

1. **Apologies.**
2. **Register of Interest on items on the agenda.**
3. **Agree the minutes of full council May 5th and on 19th May and 30th June Planning Meetings.**

Draft minutes can be found on www.colgatefaygate.com

4. **Meeting opened.**
 - a) for members of the public to speak on matters connected to the agenda and other matters which can be noted but no decision can be made.

04/07/2021- Original signed by Clerk.

Mrs B Clayden, Colgate Parish clerk

36 Leighlands, Pound Hill, Crawley, West Sussex, RH10 3DW

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- b) For District and County Councillors to speak on any matters including updates from the District and County council.

5. Finance-

Update and Agree:

- a) Cheque payments for June
- b) Bills to be paid July/August/Sept
- c) Accounts, bank balance and quarterly figures
- d) Expenses
- e) Online banking-update.
- f) Discuss the purchase of a speed gun –(SG)
- g) Zoom subscriptions

6. Re adoption of the following policies: Code of conduct

7. Update on outstanding projects and potential new projects

- 1. Vehicle Activated Signs-
 - Update from clerk
 - Identify new site in Faygate -discuss and agree.
- 2. Faygate Lane lighting-.
 - Update from Clerk
- 3. Blackhouse Road- Grass verge protection
 - Discuss and agree next actions.
- 4. Forest Road-overgrown shrubbery (SG)
 - Discussion and agree actions.

8. Quarterly checks on assets.

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V. Finnegan to report.

9. New road names – Kilnwood Vale

Discuss and agree.

**10. Dates and times of next meeting: subject to change due to Covid restrictions.
Locations to be advised.**

Monday at 7.30pm on

13th September 2021

11th October 2021

8th November 2021

10th January 2022

14th February 2022

14th March 2022 (Annual Community Meeting)

11th April 2022

9th May 2022 (Formal Annual Parish Council Meeting and election of chair and other appointments)

Original agenda signed by the clerk-Beverly Clayden.....7th April 21.

04/07/2021- Original signed by Clerk.

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