

# COLGATE PARISH COUNCIL

Councillors are summoned to a Full Council Meeting which will be held on 12<sup>th</sup> April 2021 at 6pm- Remote meeting due to Covid 19 Crisis.

The public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees will be deemed as the person having given consent to being recorded (photograph, film, or audio recording) at the meeting, by any person present.

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## Agenda

Members of the public can join this meeting via the application Zoom. Please contact the clerk before the meeting and no later than the morning of the meeting for an invite. Clerk can be contacted on [clerk@colgatefaygate.com](mailto:clerk@colgatefaygate.com)

1. **Apologies.**
2. **Register of Interest on items on the agenda.**
3. **Agree the minutes of full council on 8<sup>th</sup> March and 31<sup>st</sup> March Planning Meetings.**

**Draft minutes can be found on [www.colgatefaygate.com](http://www.colgatefaygate.com)**

4. **Meeting opened.**
  - a) for members of the public to speak on matters connected to the agenda and other matters which can be noted but no decision can be made.
  - b) For District and County Councillors to speak on any matters including updates from the District and County council.

5. **Finance-**

Update and Agree:

- a) Cheque payments for April
- b) Bills to be paid April/May
- c) Accounts and bank balance
- d) End of year including quarterly figures.

07/04/2021- Original signed by Clerk.

Mrs B Clayden, Colgate Parish clerk

36 Leighlands, Pound Hill, Crawley, West Sussex, RH10 3DW

[Clerk@colgatefaygate.com](mailto:Clerk@colgatefaygate.com)

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e) Annual governance and Accountability Return-AGAR

- I. Agree and approval the Annual Governance statements
- II. Agree and approve the Accounting statements.

These are agreed subject to the internal audit report to be carried out on 17<sup>th</sup> May.

c) Grant Application – Air Ambulance

## 6. Co-option of Vacant Parish Councillor posts

Councillors to consider a new application to fill a vacant position on the council.

## 7. WSALC and HALC

Update on the status of WSALC and discuss and agree payment of the subscription and to reinstate membership with WSALC.

Update on HALC meeting held on 8<sup>th</sup> April.

## 8. Discuss and review remote meetings with regards to the new guidance.

## 9. Re adoption of the following policies:

Financial regulations (in continuation with Emergency covid policy)

Standing orders (in continuation with Emergency covid policy)

Policy on the Publication of Charges and Fees

## 10. Update on outstanding projects

Vehicle Activated Signs- Application to SSE and WSCC 28-day consultation period commenced on 1<sup>st</sup> April.

Deer signage on Tower Road. - Agree to proceed but on hold until the VAS have been ordered as the Balfour Beatty jobs are connected.

Online banking -no new update.

Faygate Lane -lighting- Clerk has emailed Linden Housing asking for improved lighting along the twitten.

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## 11. Dates and times of next meeting:

**10<sup>th</sup> May (Council Annual Meeting- re-election of chair).**

Original agenda signed by the clerk-Beverly Clayden.....7<sup>th</sup> April 21.

07/04/2021- Original signed by Clerk.

Mrs B Clayden, Colgate Parish clerk

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