



Our ref: 979/1388093

14 September 2023

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Dear Mrs Clayden

Letter of Clarification to be read in conjunction with the External Auditor's Report on the Annual Governance and Accountability Return for the Year Ended 31 March 2023

Following the issuing of our External Auditor Report and Certificate (Section 3) of the Annual Governance and Accountability Return (AGAR) for the year ended 31 March 2023, you have provided information in relation to the matters reported by us, which shows our report contained inaccurate information.

Moore are not able to re-open a review once it has been certified, nor can we revise the report once it has been issued. We therefore provide the following clarifications which should be published with the External Auditor Report and Certificate 2022/23:

In respect of the following statement within 'Other matters':

"Incomplete information was provided with the initial supporting data submitted for review with regards to significant variances, which was later provided on request. The parish council should in future ensure that all the necessary supporting information is provided with their annual submission."

We have reviewed our file and confirm that an error had crept into a standard form provided initially for your completion with the AGAR. Whilst this had been noted generally, it had not been identified as affecting the information received from your parish council, and as a result the request for additional information was down to our error and therefore should not have been raised on our report to you.

Yours sincerely

A handwritten signature in cursive script that reads 'Moore'.

**Moore
Smaller Authorities Team**